

DR.AMBEDKAR MEMORIAL INSTITUTE OF IT & MANAGEMENT

SCIENCE

SELF-DISCLOSURE

A. About HEI

➤ Overview:

Set up under the aegis of Dr. Ambedkar Memorial Social, Welfare & Educational Trust ,Dr. Ambedkar Memorial Institute of Information Technology & Management Science (DAMITS), Jagda, Rourkela-42 was founded in 2001. The institute imparts MCA and MBA courses which is approved by AICTE, New Delhi and affiliated to Biju Patnaik University of Technology, Rourkela, Odisha with 60 intake capacity each. DAMITS is accredited by NAAC and also recognized by UGC under UGC Act of 2 (f) and 12 (B). The institute is also certified by ISO 9001:2015 for its quality education and management system. The Institute aims to become a Centre of Excellence in the field of IT & Management education, committed to producing global business leaders. DAMITS is responsive to the global business environment with a sense of commitment and responsibility.It has been highly acclaimed as one of the popular institute of our State for the last few years now. It has become a center of hope and aspiration for the Tribal and economically backward students.

➤ Act And Statutes Or MoA (**Annexure-1**)

➤ Institutional Development Plan

- ✚ Create an atmosphere of mutual trust and respect between stakeholders.
- ✚ Adequate infrastructure facilities and equipment have been provided or integrated with department for vocational education, training, and skilling.
- ✚ Availability of basic health facilities, including mental health services like psychological counseling and wellbeing centres.
- ✚ Provide efficient and robust ICT infrastructure in all parts of the campus
- ✚ Create a strong digital infrastructure that includes a paperless office system using an automatic learning management system
- ✚ Foster innovation, entrepreneurship and experiential learning among students.
- ✚ Cultivate a sense of community, cultural appreciation, nature connection, and student advocacy.
- ✚ Foster relationships with alumni, communities, industries, and other stakeholders for institutional growth.
- ✚ Inspiring and motivating learning environment- student or learner centered; knowledge-centered; innovation-centered ; and community centered
- ✚ Promote commercial business ideas while mentoring the student and becoming part of their start up ecosystem.

➤ Affiliating University : **Biju Patnaik University of Technology (BPUT)**

➤ Accreditation : **NAAC (Annexure-2)**

➤ Approval : **AICTE ((Annexure-3)**

➤ Annual Reports (**Annexure- 4**)

- Annual Accounts : Balance Sheet, Income And Expenditure Account, Receipts And Payment Account Along With Audit Report (**Annexure- 5**)
- Sponsoring Body Details : **Nil**

B. Administration (Profiles with photographs and contact details)

- Principal: **Dr.Bhabani Shankar Dash (Profile Annexure-6)**
- Finance Officer : **Mr. Gatikrushna Mahanta (Profile Annexure-7)**
- Controller Of Examination: **Mr. Manoj Nanda (Profile Annexure-8)**
- Chief Vigilance Officer: **NIL**
- Ombudsperson: **NIL**
- Executive Council/ Board Of Governors By Whatever Name Called, Board Of Management, Academic Council, Board Of Studies, Finance Committee---- Composition And Members With Particulars (**Annexure-9**)
- Internal Complaint Committee (**Annexure-10**)
- Academic Leadership (Dean/ Hod Of Schools/Department/Centres) (**Annexure-11**)
Department: 1. Information Technology
2. Management
Head of Dept. : Dr. Mamata Nayak (Dept of IT)
Prof. Seema Rani Giri ((I/C)Dept of Mgmt)

C. Academics

- Details Of Academic Programs: **1. MCA**
2. MBA
- Academic Calendar: As per BPUT (**Annexure-12**)
- Statutes/Ordinances Pertaining To Academic / Examinations: **As per BPUT norms**
- Department : **1. MCA**
2. MBA
- Department/School/Centre Wise Faculty/Staff Details With Photographs (**Annexure-13**)
- List Of UGC-Recognized ODL/Online Programs, If Any : **NIL**
- Internal Quality Assurance Cell (IQAC) (**Annexure-14**)
- Library (**Annexure-15**)
- Academic Collaborations (**Annexure-16**)

D. ADMISSION & FEE

- PROSPECTUS(including fee structure for various programs) (**Annexure-17**)
- Admission process and guidelines : **As per OJEE and AICTE norms**
- Fee refund policy : **As per AICTE norms**

E. RESEARCH

- Research and Development Cell (including Research and Consultancy Projects, Foreign Collaboration Industry Collaborations :NIL
- Incubation Centre/ Start-ups/ Entrepreneurship cell (**Annexure-18**)
- Central Facilities : **Library, Hostel, Medical & Canteen**

F. Student Life

- Sports facilities (**Annexure-19**)
- NCC/NSS- Details (**Annexure-20**)
- Hostel Details (**Annexure-21**)
- Placement Cell and its activities (**Annexure-22**)
- Details of Student Grievance Redressal Committee (SGRC) (**Annexure-23**)
- Health Facilities (**Annexure-24**)
- Internal Complaint Committee (**Annexure-25**)
- Anti-Ragging Cell (**Annexure-26**)
- Equal Opportunity Cell (**Annexure-27**)
- Socio- economically Disadvantaged Groups cell (SEDG) (**Annexure-28**)
- Facilities for differently-abled (barrier-free environment: **YES**)

G. Alumni

- Alumni Association with details (**Annexure-29**)

H. Information Corner

- RTI : Details of Central Public Information Officer (CPIO) and Appellate Authority (**Annexure-30**)
- Circulars and Notices- <https://www.damits.ac.in/notice.php>
- Announcements- <https://www.damits.ac.in/>
- Newsletters - <https://www.damits.ac.in/>
- News , recent events & achievements- <https://www.damits.ac.in/>
- Job openings (**Annexure-31**)
- Reservation roster : **NIL**
- Study in India: **NIL**
- Admission procedures and facilities provided to International students : **NIL**

I. Picture Gallery : <https://www.damits.ac.in/eca.php>

J. Contact us:

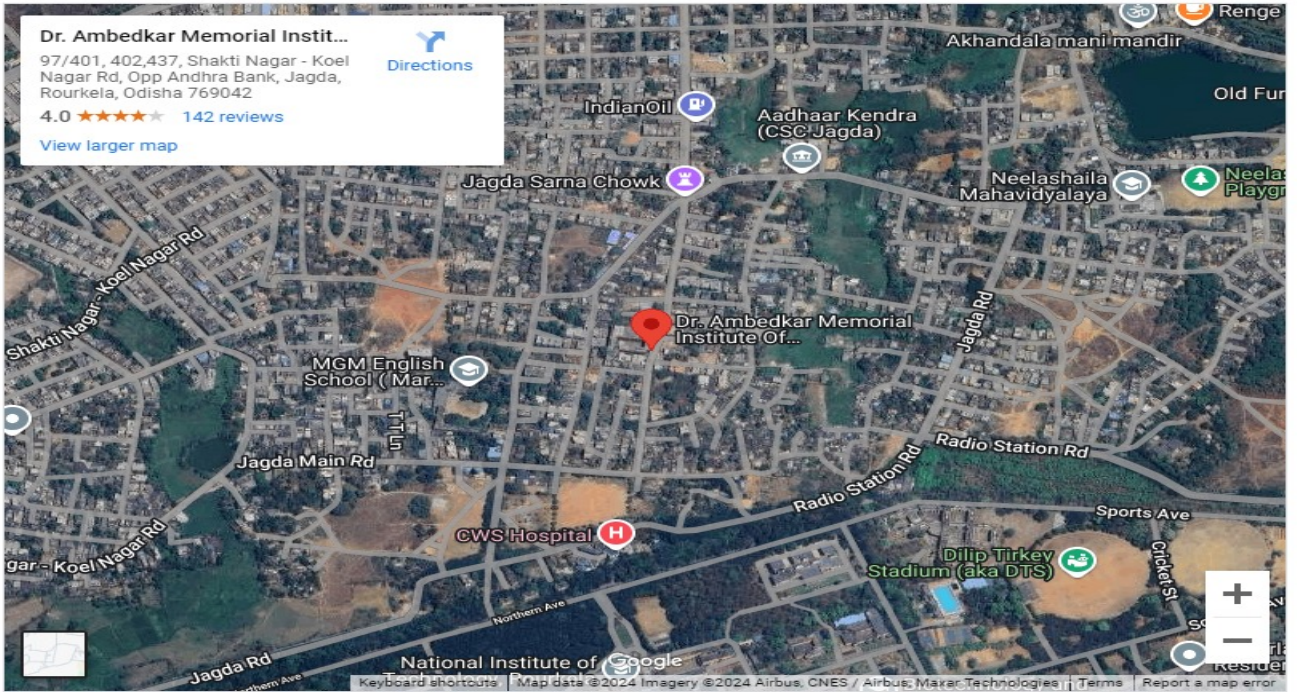
Phone number: 0661-2470296

Official Email Id: damits.jagda@gmail.com

Address: DAMITS, Jagda, Rourkela-769042

Location MAP:

<https://maps.app.goo.gl/hmN3xn6P9TD4bFoH9>



Dr. Ambedkar Memorial Instit...
97/401, 402,437, Shakti Nagar - Koel
Nagar Rd, Opp Andhra Bank, Jagda,
Rourkela, Odisha 769042
4.0 ★★★★★ 142 reviews
[View larger map](#)
[Directions](#)

By embedding this map, you agree to the [terms of service](#).

Annexure-1

1711602058 4101602012

भारतीय गैर न्यायिक
एक सौ रुपये Rs. 100
रु. 100 ONE HUNDRED RUPEES
भारत INDIA
INDIA NON JUDICIAL




2058 उड़ीसा ORISSA

8-Registration
I.D. No. 1711602058
Document No. 4101602012
Bok No. 1711602058
Dated 17/11/2012

F 322029
Receipt
AID 900.00
A19 910.00
B 1210.00

Page 1 of 1
Registered at
1711602058

TRUST DEED

Name and Left Thumb impression	Signature	Photograph
(SRI JATINDRA NAYAK)	Jatindra Nayak	
(SMT NIRUPAMA NAYAK)	Nirupama Nayak	
(Mr. Arabinda Rath)	Arabinda Rath	

Annexure-2



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
is pleased to declare the*

Dr. Ambedkar Memorial

*Institute of Information Technology and Management Science
Jagda, Kourkela, Dist. Sundargarh, affiliated to Sambalpur University and
Biju Patnaik University of Technology, Odisha as*

Accredited

with CGPA of 2.03 on four point scale

at B grade

valid up to February 14, 2026

Date : February 15, 2021



*S. C. Saha
Director*



Annexure-3

AICTE – EOA

All India Council for Technical Education
(A Statutory body under Ministry of Education, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2024-25

Extension of Approval (EOA)

F.No. Eastern/1-43659012985/2024/EOA

Date of Approval: 08-May-2024

To,

Sub: Extension of Approval for the Academic Year 2024-25

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - u/s 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-15629231	Application Id	1-43659012985
Name of the Institution	DR. AMBEDKAR MEMORIAL INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT SCIENCE	Name of the Society/Trust	DR. AMBEDKAR MEMORIAL SOCIAL WELFARE & EDUCATIONAL TRUST
Institution Address	JAGDA, ROURKELA-769042 DIST-SUNDARGARH ORISSA, ROURKELA, SUNDERGARH, Odisha, 769042	Society/Trust Address	JAGDA, ROURKELA DIST-SUNDARGARH ORISSA, ROURKELA, SUNDERGARH, Orissa, 769042
Institution Type	Private-Self Financing	Region	Eastern
Year of Establishment	2001		

Opted for Introduction of New Program/Level	Yes	Introduction of Program/Level Approved or Not	Approved
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To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2024-25

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2023-24	Intake Approved for 2024-25	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
POST GRADUATE	COMPUTER APPLICATIONS	MASTERS IN COMPUTER APPLICATIONS	Biju Patnaik University of Technology, Bhubaneswar	60	60	No	No
POST GRADUATE	MANAGEMENT	MBA	Biju Patnaik University of Technology, Bhubaneswar	60	60	No	No

Approved New Course(s)

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2024-25

Application No:1-43659012985

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Page 1 of 4

Note: This is a Computer generated Report. No signature is required.
Printed By : ae2572181

Letter Printed On:11 May 2024

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2024-25	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Sambalpur University, Sambalpur	100	No	No
UNDER GRADUATE	MANAGEMENT	BBA	Sambalpur University, Sambalpur	60	No	No

The approval of BBA/BCA/BMS courses is on " as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.

All AICTE approved Institutions are empowered to nurture ecosystems for Skilling (through Vocational courses) via making effective use of existing infrastructure facilities and human resources.

It is mandatory to comply with all the essential requirements as given in APH 2024-25 to 2027 (Chapter-VI)

Annexure-4

Annual Report

Dr. Ambedkar Memorial Institute of Information Technology & Management Science, Jagda, Rourkela-42 came into existence in 2001. This institute is approved by AICTE, New Delhi, affiliated to Biju Pattnaik University of Technology, Rourkela .The institute is accredited by **National Assessment and Accreditation Council (NAAC)** since February ,2021. We are too permanently recognized by DHE, Govt. of Odisha and UGC under UGC Act of 2f &12B.This is an ISO 9001: 2015 Certified institute too.

At DAMITS, in the academic year 2023-24, we have conducted, observed and celebrated a numbers of programmes with great enthusiasm. We have conducted

Nation Seminar	:	02
Regional Seminar	:	04
FDP	:	01
Workshop	:	02
IIC Events	:	08
NSS Activity	:	02
YRC Activity	:	04
Extra Curricular Activities	:	27
CSR Activities	:	05
Placement	:	MBA 07
		MCA 04

Annexure-5

DR. AMBEDKAR MEMORIAL INSTITUTE OF IT. & MGT. SCIENCE
JAGDA, ROURKELA-769042

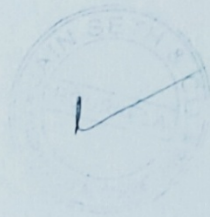
INCOME AND EXPENDITURE FOR THE YEAR ENDED ON 31ST MARCH- 2024

EXPENDITURE	Amount(Rs)	INCOME	Amount(Rs)
Administrative Charges	8,206.00	Fees, Subscription & Misc	25,521,579.45
Advertisement Charges	639,300.00		
Affiliation Fees	953,570.00	Interest Received	107,949.73
AMC	61,064.00		
Bank Charges & Commission	9,575.49		
Charitable Expenses	22,000.00		
Counselling expenses	604,039.00		
Examination Expenses	1,991,129.90		
EPF Employers Contribution	201,957.00		
ESI Employers Contribution	50,957.00		
Electricity & Water Charges	213,402.00		
Function, Festivals & Cultural Prog. Expenses	470,212.00		
Fuel Expenses	492,823.00		
Guest Faculty Expenses	236,600.00		
Guest & Staff Refreshment	52,493.00		
Interest on Unsecured Loan	784,342.00		
Insurance Charges	4,867.00		
Miscellaneous expenses	179,441.70		
News paper/ journal / Periodical	9,151.00		
Professional Tax	2,500.00		
Postage & Telegram	32,630.00		
Printing & Stationary	227,852.00		
Road Tax	22,400.00		
Registration Charges	52,336.00		
Repair & Maintenance	1,298,690.00		
Salaries, Wages & Benefits	7,239,333.00		
Security Service Charges	26,600.00		
Seminar Expenses	284,759.00		
Samsung TAB For Students	600,000.00		
Travelling & Conveyance	112,889.40		
Telephone expenses & Internet Charges	151,691.64		
Transporting Charges	58,600.00		
Uniform expenses	470,000.00		
Depreciation	1,241,621.00		
Excess of Income over Expenditure	6,922,497.05		
	<u>25,729,529.18</u>		<u>25,729,529.18</u>

As per our report on even date
For JAIN SETH & Co
Chartered Accountants

Place Rourkela
Date 15.09.2024

R M Bagn
(Partner)



Jain Seth & Co

DR. AMBEDKAR MEMORIAL INSTITUTE OF IT & MGT SCIENCE
JAGDA, ROURKELA-769042
SCHEDULE OF FIXED ASSETS AS ON 31ST MARCH- 2024

PARTICULARS	% of Depreciation	W.D.V as on 01.04.2023	Addition before 30.09.2023	Addition After 30.09.2023	TOTAL	Depreciation	W.D.V as on 31.03.2024
Building	10	2,053,111.08	325,000.00		2,378,111.08	237,811.00	2,140,300.08
Furniture & Fixture	10	410,314.20	100,000.00	20,000.00	530,314.20	52,031.00	478,283.20
Library Books	15	375,024.10		79,526.00	454,550.10	62,218.00	392,332.10
Office Equipments	15	221,458.00	12,130.00		233,588.00	35,038.00	198,550.00
Water Pump	15	9,989.30	19,300.00		29,289.30	4,393.00	24,896.30
Electrical Goods	15	481,956.75	247,800.00	97,485.00	827,241.75	116,775.00	710,466.75
Solar PV System	15	-		350,000.00	350,000.00	26,250.00	323,750.00
Sports Items	15	257.30			257.30	39.00	218.30
Car	15	10,671.08			10,671.08	1,601.00	9,070.08
Car (New)	15	52,630.00			52,630.00	7,895.00	44,735.00
Close Circuit Camera	15	189,401.00			189,401.00	28,410.00	160,991.00
Computer	40	761,737.00	245,154.00		1,006,891.00	402,756.00	604,135.00
TATA Digital Board	40	-	147,501.00		147,501.00	59,000.00	88,501.00
Wi - Fai	15	29,469.00			29,469.00	4,420.00	25,049.00
Air Conditioner	15	41,012.30		404,400.00	445,412.30	36,482.00	408,930.30
Refrigerator	15	205.60			205.60	31.00	174.60
Inverter	15	144,862.25			144,862.25	21,729.00	123,133.25
Xerox Machine	15	7,008.00			7,008.00	1,051.00	5,957.00
Generator Set	15	71,221.10			71,221.10	10,683.00	60,538.10
Almira	10	90,275.25			90,275.25	9,028.00	81,247.25
Bus	15	66,603.00			66,603.00	9,990.00	56,613.00
Aquasure	15	14,650.00	14,600.00	42,500.00	71,750.00	7,575.00	64,175.00
Coffee Machine	15	1,231.00			1,231.00	185.00	1,046.00
LCD Projector	15	151,711.00			151,711.00	22,757.00	128,954.00
Teaching Aid Equipment	15	7,454.00			7,454.00	1,118.00	6,336.00
Time Attendance Machine	15	11,948.00			11,948.00	1,792.00	10,156.00
Software	40	199,864.76			199,864.76	79,946.00	119,918.76
Weghing Balance	15	4,111.00			4,111.00	617.00	3,494.00
TOTAL (B/F)		5,408,176.07	1,111,485.00	993,911.00	7,513,572.07	1,241,621.00	6,271,951.07

Jatin Das

Annexure-6

Curriculum Vitae



Dr. Bhabani Shankar Dash
M.A (Economics), M.B.A., Ph.D

Professor

Department of Management

Dr. Ambedkar Memorial Institute of Information Technology & Management Science
Jagda, Rourkela, Odisha, India, 769042

Email- drbsdash2018@gail.com, bsd1968@rediffmail.com

Phone - +91-9437779500 (M), +91-0661-2472447(O)

ORCID – 0000-0002-2913-2694

EDUCATION:

- Doctor of Philosophy (Ph.D.) in Management in the year 2018 from Fakir Mohan University, Odisha, India. Specialization Area: Entrepreneurship.
- Master of Business Administration (MBA) in the year 2005 from Sambalpur University, Odisha, India, Specialization Area: Marketing.
- Post Graduate in Economics with specialization in Statistics from Ravenshaw College, Cuttack, Odisha (Utkal University, BBSR) in the year 1991.
- Bachelor of Arts (+3) with Economics (Hons) and Statistics (Pass) from MPC College, Baripada, Odisha (Utkal University, BBSR), India in the year 1989.
- Higher Secondary (10+2) in Arts from CHSE, Odisha. Specialization Area: Economics, Political Science, Logic & Statistics, 1986.
- Matriculation (10th) in English, Science, Math from Board of Secondary Education, Odisha, India, 1984.

ACHIVEMENTS, HONOURS & AWARDS:

- Appreciation certificate from MHRD (Govt. of India) Innovation Cell for contributing as President of DAMITS Innovation Council for 2018 -19.
- Received Quality Award (2014-15) as President of Lions Club of Rourkela DAMITS from District Governor.

CURRENT ADMINISTRATIVE POSITIONS & RESPONSIBILITIES:

- Chairperson, Accreditation Committee (NAAC), DAMITS.
- Professor in Charge, Business Incubation Cell, DAMITS
- President, Institute Innovation Cell (IIC), DAMITS
- Chairperson, Internal Quality Assurance Cell (IQAC) at DAMITS.

- Committee Member, Website Development (Handled the Industry & Alumni section)
- Member of Academic Council, Biju Patnaik University of Technology
- Member of Board of Studies, Business Administration, Sambalpur University.
- Member of Board of Studies, Business Administration, Ispat Autonomous College, Rourkela
- Centre Superintendent for MBA & MCA exams of BPUT, Odisha.
- Selection Committee Member, Teaching & Non-Teaching Staff Recruitment Committee, DAMITS

ACADEMIC EXPERIENCE:

- 2019 to till date Working as **Professor** in Dr. Ambedkar Memorial Institute of Information Technology & Management Science (DAMITS), Jagda, Rourkela - 769042, from January 2019 to till date
- 2014 -2018 - Worked as **Associate Professor** in Dr. Ambedkar Memorial Institute of Information Technology & Management Science (DAMITS), Jagda, Rourkela - 769042, from August 2014 to December 2018
- 2011 - 2014 - Worked as **Asst. Professor**, Dept. of Business Management, Gandhi Institute of Technology, Bhubaneswar from September 2011 to July 2014.
- 2005 - 2011 - Worked as **Asst. Professor** in Dr. Ambedkar Memorial Institute of Information Technology & Management Science (DAMITS), Jagda, Rourkela - 769042, from Feb 2005 to August 2011.
- 2001- 2005 - Worked as a **Lecturer** in Tapaswani Institute of Information Technology, Kansbahal, and Sundargarh from Nov.2001 to Feb 2005.
- 1998-2001 -Worked as a **Lecturer** in Shree Jagannath College, Balijoda, Mayurbhanj from Jan 1998 to Nov.2001.

OTHER EXPERINACE

- 1993 - 1998 Business Executive, Sidharth Systech Ltd, Bhubaneswar
- 1991 - 1993 Entrepreneurship in Dairy Farming

ADMISTRATIVE EXPERIENCE:

- 2019 to till date **Principal**, DAMITS
- 2014 - 18 **Dean (Admin.)**, DAMITS
- 2009 - 11 **Dean (Academics & Accounts)**, DAMITS
- 2005 - 11 **Management Representative**, ISO 9001:2008 Certification
- 2005-11 **Coordinator**, Distance Education, DAMITS.
- 2005 -10 **Coordinator**, IRDA Pre - license Agents training Cell

Adjudication of Ph.D Thesis

- **"A Study of New Business Development Policy of Life Insurance Corporation of India"** a thesis of Mrs. Smita Ravikumar Kuntay of Sabitribai Phule Pune University on 24.06.2022
 - **"Impact of Administration of Corporate Social Responsibility Initiative on Employee Engagement"** a thesis of Mrs. Vaishali Sumit Doshi of Sabitribai Phule Pune University on 15.09.2021
 - **"A study of Financial Analysis of Mahanagar Telecom Nigam Limited"** a thesis of Mr. Tapase Nitesh Nivrutti of Savitribai Phule Pune University on 04.06.2021
 - **"Social Entrepreneurship and Social Value Creation by A'King Nokmas among the Garos of Meghalaya"** a thesis of Joseph Mathew of the Department of Management, Assam Don Bosco University on 21.10.2020.
-

EDITORIAL/REVIEWER RESPONSIBILITY:

- Reviewer, Asian Journal of Agriculture Extension, Economics and Sociology: **Mobile Floriculture Operators in Southern Sri Lanka: Challenges and Solutions**
- Reviewer, Journal of Economics, Management and Trade : **Empirical Analyses of Economic Growth and Tax Evasion: Evidence from China**
- Reviewer, Asian Journal of Economics, Business and Accounting: **Role of self-directed learning readiness in developing entrepreneurial behaviors; case of entrepreneurship education at state sector universities in Sri Lanka**
- Reviewer, Asian Journal of Economics, Business and Accounting: **Financial Literacy Overconfidence and Consumer Financial Satisfaction**
- Reviewer, Asian Journal of Probability and Statistics: **Multiple Regression Analysis of Basal Metabolic Rate Using Dataset of 50 Adults at Federal Medical Center, Otuoke Outreach.**
- Reviewer, Asian Journal of Agricultural Extension, Economics & Sociology: **Impacts of New Agricultural Technology Adoption on Socioeconomic of farmers, in western Wollega, Ethiopia .**
- Reviewer, South Asian Journal of Social Studies and Economics : **Policy Mix and Non-Oil Output in the Nigeria: The Case of Fiscal and Monetary Policies**
- Reviewer, Asian Journal of Economics, Business and Accounting: **Econometric Study of the Impact of public and private investment on Economic Growth in Algeria During the Period (1970-2017)**

- Reviewer, Journal of Education, Society and Behavioural Science : The Relationship between marital satisfaction and stability among married individuals in Nifas Silk Lafto Sub-City of Addis Ababa, Ethiopia
- Reviewer, South Asian Journal of Social Studies and Economics : Effects of Women Participation in Self-Help Groups on Households' Economic Status in Tinderet Sub-County, Nandi County, Kenya

PROFESSIONAL BODIES MEMBERSHIP:

- Life Member: International Economics Development and Research Centre
- Life Member: Insurance Institute of India, Mumbai
- Life Member: Odisha Economic Association
- Life Member: Odisha Commerce Association

TEACHING INTERESTS:

Entrepreneurship Development
 Managerial Economics
 Marketing Management

Micro Economics
 Macro Economics
 Sales & Distribution Management

SHORT TERM COURSES

- Successfully completed "National Educational Policy Awareness Course". The course was conducted from 26th August 2020- 1st October 2020 as part of the virtual confluence, organized by GCU- IQAC & Academic Schools with the aim of creating awareness among the stakeholders for the successful implementation of NEP.

PROFESSIONAL DEVELOPMENT

PUBLICATIONS

- Seemarani Giri & B S Dash "Green Marketing: Be The Change to Become Sustainable: A Study on Consumer Awareness" published in International Journal of Multidisciplinary Educational Research(IJMER), ISSN:2277-7881;Vol-13, Issue-2(2), February 2024
- J Senapati, B.S.Dash& R K Dash, "MSMEs under the Make in India Movement" Published in International Journal for Research in Engineering Application & Management (IJREAM),ISSN : 2454-9150 Vol-09, Issue-04, July 2023

- **B.S.Dash & Seema rani Giri**, "Current Trends in Digital Marketing: A Study in Odisha" Published in International Journal of Innovative Science and Research Technology , Volume - 7, Issue-12, December- 2022
- **J Senapati, B.S.Dash & R K Dash**, "Sustainable Entrepreneurship and Economic Development in India". Published in Journal of Emerging Technologies and Innovative Research , Volume - 9, Issue-5, May- 2022
- **J Senapati, B.S.Dash & R K Dash**, "India As Business Superpower - Has the Planned Approach Converge with the Opportunity". Published in International Journal of Creative Research Thoughts, Volume - 9, Issue-6, June- 2021
- **D.Tanti, M.Rao, B.S.Dash, J.Nayak**, "Assessment of Outreach of Online Education Resources during CORONA Outbreak in Odisha", published in Shodh Sanchaar Bulletin, Volume -10, Issue - 38, April -June - 2020
- **B.S.Dash, J Senapati & R K Dash**, "Ethical and Tactical Changes in Advertising Policy of Indian Enterprises : A Survival Strategy in Wake of Pandemic". Published in SSRG International Journal of Economics and Management Studies, Volume -7, Issue - 6, June - 2020.
- **J Senapati, R K Dash & B.S.Dash**, "Human Capital Formation: Mid - Day Meal Programme and Education of Primary School Children". Published in International Journal of Research in Engineering, Science and Management, Volume - 2, Issue-6, June- 2019
- **B.S.Dash**, "Micro Finance in India: A path finder for the poverty alleviation of rural India". Published in International Journal of Advance and Innovative Research, Volume - 6, Issue I, Part XXIX, January - March 2019
- **B.S.Dash**, "Higher Education System in India: A new way journey in 21st century" Published in International Journal of Advance and Innovative Research, Volume - 6, Issue I, Part XVII, January - March 2019.
- **B.S.Dash**, "Emerging Trends in Women Empowerment in India: A new Way of Journey in 21st Century" Published in Ajanta, Vol VII, Issue III, Part VII, July - September 2018.
- **J Senapati, R K Dash, B.S.Dash & R Singh** "Finding Healthcare Solutions for India: A Comparative Study With USA and UK." Published in IJARIT Journal, Vol 4, and Issue 3 May -June 2018.
- **B.S.Dash** , "Woman Entrepreneurs and Financial Literacy: A Study in Selected Districts of Western Odisha" in Small Enterprises Development, Management & Extension Journal, Volume 44, Number 4, December 2017
- **B.S.Dash**, "Assessing the Degree and Factors Influencing Financial Literacy among Women Entrepreneurs in Selected Districts of Western Odisha" published in Siddhant , Volume 17, Issue 4, October-December, 2017
- **B.S.Dash, J Senapati, R K Dash & A S Senapati** "A Review on Scope of Women Entrepreneur Under 'Make - In - India'" Published in IJIRAS journal, Vol4, issue 6, June 2017 (The Board of International Journal of Innovative Research and Advanced Studies)
- **B.S.Dash**, "The 'C'Changes in Marketing", Insurance Odyssey, Vol2, December, 2008

REFRESHER COURSE Attended:

1. Participated in Refresher Course on Digital Marketing jointly organized by Srusti Academy of Management, Bhubaneswar and Institute of Management and Information Technology, Cuttack in collaboration with Biju Patnaik University of Technology, Rourkela from 15th -21st October 2020
2. Participated in Refresher Course on Emerging Issues in Indian Financial System organized by Global Institute of Management, Bhubaneswar, sponsored by ISTE-AICTE, from 20th -25th January 2022

SEMINAR/WEBINAR/ FDP / WORKSHOP/ CONFERANCES Attended:

- Participated in the Two-day Symposium on Step in to National Institutional Ranking Framework (NIRF) conducted by Biju Patnaik University of Technology, Odisha on 20th -21th October, 2023.
- Participated in the 5-day FDP on Contemporary Issues and Methods of Financial Economics, organized by Amity School of Economics, Amity University, Kolkata from 24th to 28th July, 2023.
- Participated in two-week FDP on Entrepreneurship, organized by Entrepreneurship Development Cell, Silicon Institute of Technology, Bhubaneswar, and supported by the Department of Science and Technology, Govt. of India from 10th to 22nd April, 2023.
- Participated in the one-day Faculty Development and Training Programme on Marketing Strategies for bottom of Pyramid, organized by BPUT Nodal Centre for Faculty Development and Training: Shrusti Academy of Management (Autonomous), Bhubaneswar on 29th May 2022.
- Participated in the one-day National Seminar (web) on "Challenges in Implementing NEP in Contemporary Management Education" organized by Faculty of Commerce and Management, SGT University, Gurugram, held on 26th March, 2022
- Participated and completed successfully AICTE Training And Learning (ATAL) Academy Online Faculty Development Program on "Academic Excellence through Leadership & Governance" from 21.02.2022 to 25.02.2022 at Shri Vishwakarma Skill University, Palwal, Gurugram.
- Participated in the 5 days FDP on Monitoring for Institutional Social Responsibility and Facilitation for community Engagement, organized by Faculty Development Centre, Mahatma Gandhi National Council of Rural Education, Deptt. of Higher Education, MoE, Govt. of India from 2nd to 6th February, 2022.

- Participated in the 5 days FDP on **Effective Delivery of online classes and conducting of online examination**, organized by ITM, Ravenshaw University, Cuttack from 13th to 17th December, 2021.
- Participated in the 5 days FDP on **Contemporary Research in Economics with Econometrics and Data Analysis Tool**, organized by Amity School of Economics, Amity University, Kolkata from 16th to 20th August, 2021.
- Participated in the FDP on **Design Thinking for Professor: Becoming the Change Agent**, organized by NMIMS Deemed to University, Hyderabad on 5th and 12th July 2021.
- Completed one week online FDP on the theme - **Exploring Self :A New Paradigm in Education**, organized by KIIT Deemed to be University, Bhubaneswar during 20th to 26th June 2021
- Participated in the International Webinar on **"Managing Stress and Exam Blues"** organized by ASBM University, Bhubaneswar on 6th April, 2021.
- Participated in the AICTE sponsored FDP on **Advance Methodology and Writing High Quality Research Paper for SCOPUS Index Journals** , organized by School of Management -IIPM, Kanskahal during 22nd to 27th December 2020.
- Participated in the National Seminar (web) on **Ancient Indian Education System** organized by NITTTR, Kolkata held on 11th & 12th November, 2020
- Participated in the National Faculty Development Programme on **"Publishing in High Impact Journal"** organized by Globsyn Business School, Kolkata on 9th and 10th October, 2020.
- Participated in the National Level Online Webinar on **"Impact of Covid-19 on Indian Economy and Employability"** organized by Department of MTTM, K.L.E Society's S Nijalingappa College of Commerce, Bangaluru on 7th October, 2020.
- Attended the International Webinar on **"Financial Sector Amidst Covid-19: Perspectives, Policies and Strategies"** on 27th September 2020 organized by P.G. Department of Commerce, S.C.S. Autonomous, College, Puri, Odisha.
- Attended the National Level Webinar on **"New Education Policy 2020: Issues and Challenges"** on 13th September 2020 organized by Netaji Subash Chandra Bose College, Sambalpur in collaboration with Odisha Commerce Association.
- Participated in webinar on **NAAC's Revised Framework for Accreditation and Assessment of HEIs: An Endeavor towards Achieving Excellence for Affiliated**

Colleges organized by Srusti Academy of Management, Bhubaneswar in association with NAAC, Bangalore held on 21st September, 2020

- Participated in the Two Days International National Webinar on **“Navigating the COVID -19 Pandemic: Addressing the Economic Implication and Luching a Resilient Recovery”** organized by P G Department of Commerce, Fakir Mohan University in collaboration with Odisha Commerce Association held on 20th & 21st September, 2020.
- Participated and completed successfully AICTE Training And Learning (ATAL) Academy **Online Faculty Development Program on “Leadership & Excellence”** from **31.08.2020 to 04.09.2020** at **Government Polytechnic, Harapanahalli, Karnataka.**
- Participated and completed successfully the online workshop on **Universal Human Value** on the theme **“Inculcating Universal Human Values in Technical Education”** during 24-28 August, 2020 as organized by All India Council for Technical Education (AICTE).
- Participated in the 3rd National Seminar (web) on **Atmanirbhar Bharat: Environmental Sustainability** organized by NITTTR, Kolkata in collaboration with knowledge partner SPIU, Uttar Pradesh held on 16th August, 2020
- Participated in the Faculty Development Program on **“Revised NAAC Accreditation Guidelines 2020”** organized by Institute Innovation Cell, Tecnia Institute of Advanced Studies, Rohini, Delhi from 04.08.2020 to 10.08.2020
- Participated in the National Level Online Webinar on **“Opportunities and Chellanges in Tourism Industry Post COVID-19”** organized by Department of MTTM, K.L.E Society’s S Nijalingappa College of Commerce, Bangalore on 12th August, 2020.
- Participated in the TEQIP-III sponsored Three Day’s National Webinar/Video Workshop on **“Transforming Pedagogy in India”** organized by National Institute of Technology, Jamshedpur from 1st to 3rd August 2020 .
- Participated in the One Day Webinar on **“Gender Equality and Women’s Rights”** organized by National Institute of Technology, Kurukshetra on 16 July 2020 under TEQIP-III.
- Attended the National Level Webinar on **“Covid19- A Leadership Perspective on Live & Livelihood : Financial Horizon”** on 20th July 2020 organized by Department of Commerce, Government College ,Koraput , Odisha
- Participated in Webinar on **“Managing Crisis Through Digital Transformation: The New Normal”** organized by Department of Business Management Fakir Mohan University, Balasore, Odisha on July-21, 2020.

- Attended a webinar titled **"Professional Etiquettes Development Among Students"** organized on 16th July 2020 by National Institute of Technical Teachers' Training and Research (NITTR), Bhopal.
- Attended a webinar titled **"Green Entrepreneurship Development"** organized on 9th July 2020 by National Institute of Technical Teachers' Training and Research (NITTR), Bhopal.
- Participated in the National Level Online Webinar on **"Gender Sensitization And Equality"** in Collaboration with University Grants Commission (UGC), MHRD, Government of India organized by K.L.E Society's J. G. College of Commerce, Hubballi on 12th July, 2020.
- Participated in Webinar on **"Foresight Approach: Organisation to Stay Ahead"** Organized by National Productivity Council, Jaipur (Under M/o Commerce & Industries, DPIIT, GOI) on June-11, 2020 at Jaipur
- Attended a webinar titled **"Redesigning Management Education Curriculum : Post Covid Era"** organized on 17th June 2020 by Association of Indian Management Schools (AIMS).
- Participated in the Day II of Webinar series II on Social Entrepreneurship **"Diversity of Social Entrepreneurship in Indian Context"** organized by P G Dept. of Social Entrepreneurship, Madras School of Social Works, Chennai on 15.06.2020
- Participated in the International Level Online Panel Discussion on **Stress Management During Pandemic Scenario & Stress Relieving Technique** by International Yoga Trainer organized by K.L.E Society's J. G. College of Commerce, Hubballi on 15th June, 2020 .
- Attended a webinar titled **"Paradigm Shift in Higher Education vis-a-vis COVID-19: What it was and what it will be"** organized on 11th June 2020 by Association of Indian Management Schools (AIMS).
- Participated in the Day I of Webinar series II on Social Entrepreneurship **"Women's Employment & Post COVID Challenges"** organized by P G Dept. of Social Entrepreneurship, Madras School of Social Works, Chennai on 12.06.2020
- Participated **Principles of Management Faculty Development Program** from 18.05.2020 to 22.05.2020 conducted by CSE Department from Panimalar Institute of Technology in association with CSI and IEEE Computer Society
- **"Current Marketing Trends in India - A path towards Innovations"**. A paper presented (by the co-author) at 5th National Seminar in Innovation in Marketing: A Path to Overcome Economic Slowdown on February 15th, 2020, Organized by Indian Institute of Production Management, Kansbahal, Sundargarh.

- Participated in the Workshop of World Bank Funded OHEPEE on "NAAC Readiness" at UGC - Human Resource Development Centre, Sambalpur University on 21st and 22nd January 2020.
- "Revised Accreditation Framework(RAF) of NAAC for Affiliated Colleges and University Depts."- an awareness programme attended on 25th September 2019 at Samablpur University
- Attended 3 days Faculty Development Program for "Student Induction Program" for AICTE approved institutions organized by AICTE at SOA University, Bhubaneswar from 6th July 2019 to 8th July 2019.
- "Higher Education System in India: A new way journey in 21st Century". A paper presented at International Multidisciplinary Conference, Sunday, February 22nd 2019, Organised by Sant Sohironath Ambiyee Government College of Arts & Commerce, Goa and Leelawati College of Commerce & Computer Science, Pune.
- "Micro Finance in India: A path finder for the poverty alleviation of rural India". A paper presented at International Multidisciplinary Conference on Commerce, Management, Technology Humanities and Social Science, Sunday, March 10th 2019, Organised by Lala Lajpatrai College of Commerce and Economics, Mumbai and Centre For Educational and Social Development, Pune.
- Organised as Co convener and participated in 2day's National Seminar on "Challenges and Benefits of Accreditations" at DAMITS, Rourkela on 15th and 16th December, 2018.
- Participated in joint National Seminar on "GST: AN OVERVIEW AND ITS PRACTICAL ASPECTS" on 26th & 27th March, 2017 at PG Dept. of Business Management, F M University, Balasore and The Institute of Cost Accountants of India.
- Participated in workshop on "Research Methodology" at DAMITS, Rourkela in collaboration with Orissa Commerce Association on 29th & 30th April, 2017.
- Participated in the 47th Annual Conference of Orissa Economic Association at Centurion University during 21st & 22nd February, 2015.
- Participated in FDP in Entrepreneurship organized by Entrepreneurship Development Cell, Silicon Institute of Technology, Bhubaneswar and NSTEDB, Dept. of Science & Technology, Govt. of India from 18th to 29th November, 2014.
- M- Commerce: An International buzz ward. A paper presented (by the co-authority) at National Seminar on Recent Issue and Challenges in Management and Technology, March 7th & 8th 2014, Organised by Department of Business Administration, Gandhi Institute for Technology.

- Participated in the National Management Seminar on “Marketing in Complex and Competitive Times”, organized by ASBM, Bhubaneswar on 14th September, 2013.
- Participated in the Faculty Development Programme on “Learn to Teach and Teach to Learn”, organized by AIMS Odisha Chapter on 17th April 2012 at Regional College of Management (Autonomous), Bhubaneswar.
- “Knowledge and Information Management: An Instrument for Organization Change and Development”. A paper presented (by the co-author) at National Conference on Information and Knowledge Management, March 12th, 2011, Organized by Department of Business Administration and Information and Communication Technology, Fakir Mohan University.
- “Marketing Strategy for Mobile Marketing”. A paper presented at International Seminar on Emerging Trends on M Commerce, 24th - 26th December, 2010, organised by DAMITS, Rourkela.
- Participated in the one day Workshop on “Research and Data Analysis Using SPSS 18.0 for effective Managerial Decisions” held on July 22nd, 2010, organized by RIMS, Rourkela in collaboration with SPSS South Asia.
- Participated in the two days National Seminar on “Occupational Health & Safty Management” held on 24th - 25th April, 2010, organized by DAMIIS, Rourkela.
- Participated in two days National Seminar on “Terrorism : A Reign of Terror in Contemporary World” held on 29th - 30th October, 2010 organized by Neelashaila Mahavidyalaya, Rourkela in collaboration with Asian Worker’s Development Institute, Rourkela.
- Participated in two days National Seminar on “Recent Trends in Software Development” held on 27th & 28th March, 2009, organized by DAMITS, Rourkela.
- Participated in the two days workshop on “Preparation of Self Instructional Print Materials” held on 12th - 14th December, 2007, organized by Fakir Mohan University, Balasore in collaboration with IGNOU, New Delhi.

SEMINAR / FDP / WORKSHOP ORGANIZED:

- Convener of National Seminar on “Integrating IT Security in Business Operations ”held at DAMITS on 8th -9th December, 2023.
- Convener of Faculty Development Programme on “ Research Methodology and Publishing” held at DAMITS from 7th -11th November, 2023.
- Convener of National Seminar on “Waste to Wealth ”held at DAMITS on 14th October, 2023.

- Convener of National Seminar on “Emerging Trends in Green Initiatives: A Pledge for Sustainable Journey” held at DAMITS on 28th – 29th December, 2022.
- Co-ordinate in conducting the Intellectual Property Awareness Programme under National Intellectual Property Awareness Mission(NIPAM),MoC &I, Govt. of India on 26th April,2022
- Patron of National Level online student competition on “Marketing strategy for one to one tutoring in EdTech sector”, 5th July, 2020.
- National Online Quiz on COVID-19 on 1st June, 2020
- National Webinar on “Innovation in Education” held on 30th May, 2020.
- National Webinar on “Skill Development Avenues during lockdown” on 16th May, 2020.
- Speaker of Online Career Counseling Program for 10+2 students on 25th May, 2020.
- Convener of one day regional seminar on “Employees’ Participation in Management” (EPIM - 2019) 31st August, 2019 at DAMITS
- Organizing Secretary of two - day workshop on “ Research Methodology” held in collaboration with Odisha Commerce Association (OCA) 29th & 30th 2017 April at DAMITS.
- Co-Convener of five day workshop on “Teaching Methodology” held at DAMITS from 14th to 18th October, 2018.
- Co-convener of National Seminar on “FIGHT or FLIGHT”an innovative approach to teaching through (Evaluation, learning & Technique) held at DAMITS 26th - 27th Dec 2015.
- Co-convener of National Seminar on “Establishing a Management Information System” held at DAMITS on 21st November 2015.
- Co-convener of National Seminar on “E-Learning” held at DAMITS on 20th September 2014.
- Co-convener of National Seminar on “E-Marketing in present era” held at DAMITS on 6th September 2014.
- Co-Convener of National Conference on Electronic Media & Youth Violence, 11th & 12th October 2014 at DAMITS.
- Organizing Secretary of International Seminar on Emerging Trends in M-Commerce held at DAMITS from 24th -26th December 2010.

EXTRA-CURRICULAR ACTIVITIES:

- Mentor of NPTEL DAMITS Local Chapter
- Coordination of Unnat Bharat Abhiyan (UBA) Program at DAMITS
- Coordination of Digital India Program at DAMITS
- Organized more than 7 Blood donation camps at DAMITS under Jeevan Bindu Program, Government of Odisha & Ammo Orissa of the Sambad.

PERSONAL PROFILE:

Date of Birth : 1st October, 1968
Father's Name : Shri Brundabana Dash
Mother's Name : Smt. Uma Dásh
Permanent Address : Village - Ambadali, PS - Barasahi, Dist - Mayurbhanj, Odisha
Phone : 9438424700
Languages Known : English, Hindi & Odiya

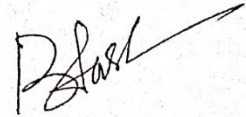
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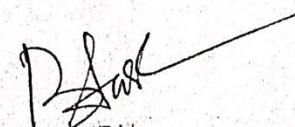
- o Prof. (Dr.) Bhagaban Das, Ex -Professor and Dean,
PG Department of Business Administration,
Fakir Mohan University, Balasore.
E-mail : drbhagabandas@gmail.com
Mob : 9437131429.
- o Prof(Dr.)Biswajit Satpathy, Professor
P G Dept. of Business Management &
Director, College Development Council,
Sambalpur University, Burla
E-satpathybulu@gmail.com
Mob:7978922257

DECLARATION

I do hereby declare that all the above statements made by me are true, complete and correct to the best of my knowledge and belief.

Place: Rourkela
Date: 12.03.2024


Dr. Bhabani Shankar Dash


PRINCIPAL
Dr. Ambedkar Memorial Institute o.
I. T. & Management Science
Jagda, Rourkela-42

Annexure-7

GATIKRISHNA MAHANTA
Contact No.: +919556128922, +917008503099
Email Id: gati.kjr@gmail.com



ACCOUNTANT

Looking forward to challenging assignments in Finance and Accounting sector

SUMMARY

An astute Accountant with more than 7 years of professional experience in Finance and Accounting sector. Expert in Tally & Navision. Has hands-on experience in preparing Ledgers, P&L A/c & Balance Sheet, petty cash book and as well preparing GST & TDS reports. Demonstrates the ability of reconciling the financial statements as well as handling the managerial coordination.

KEY SKILLS

- Computing and filling TDS, GST, Income Tax
- Maintaining accounts in Navision, Tally
- Maintaining daily records
- Bank Reconciliation
- Preparing various reports and reporting to various Levels of Management on daily basis.
- Salary, ESI, EPF preparation,

PROFESSIONAL EXPERIENCE

1# Dr. Ambedkar Group Of Institutions, Rourkela April 2022 to till Date

Designation: Accounts Officer

Accounting activities

- Tally Entry & Voucher Filing.
- Reviewing and Monitoring Expenses.
- Vender Payment
- Salary Preparation
- EPF & ESI Preparation & Filling
- Vender and Bank Reconciliation
- Marinating student data base
- Regular College due, Transport fees & Hostel fees entry
- Monthly & Quarterly TDS statement prepare
- Update students database in Tally Package
- Any Other work as and when assigned by management

Taxation & Statutory Compliances

- Income Tax, TDS, PF & ESI related compliance.
- Other statutory compliance as per prescribed timelines.
- Preparation of monthly TDS, PF & ESI reports

2. RABINDRA VIDYA NIKETAN MAY 2019 TO FEBRURY 2022

Designation: Accounts Executive

Accounting activities

- Tally Entry & Voucher Filing.
- Reviewing and Monitoring Expenses.
- Vender Payment
- Salary Preparation
- Vender and Bank Reconciliation
- Marinating student data base
- Regular School due & Transport fees entry
- Monthly & Quarterly TDS statement prepare
- Update students database in Tally Package
- Any Other work as and when assigned by management

Taxation & Statutory Compliances

- Income Tax, TDS, PF & ESI related compliance.
- Other statutory compliance as per prescribed timelines.
- Preparation of monthly TDS, PF & ESI reports

3. ODISHA FORESTRY SECTOR DEVELOPMENT PROJECT - PHASE-II 2017

December to 2019 May

Designation: Project Accountant

Accounting activities

- Handling/responsible for Day to Day Accounting.
- Responsible for project accounting
- Reviewing and Monitoring Expenses.
- Reconciliation of Bank Statements.
- Consolidation of books of project.
- Creditors and payments of Project.
- Close the books of Accounts on monthly basis.
- Liaoning with Auditor.
- Monthly SOE & Account Preparation
- Maintaining Accounts in Tally & Vouching

Taxation & Statutory Compliances

- Income Tax, GST, TDS & related compliance.
- Other statutory compliance as per prescribed timelines.
- Preparation of monthly TDS, GST reports

4. UTKAL AUTOMOBILES LIMITED 2017 March to December 2017

Designation: Account Asst.

Job Responsibilities

Accounting activities

- Handling/responsible for Day to Day Accounting. Taking care of accounting standards and finance activities.
- Responsible for Branch accounting & Maintenance of accounts of all assigned region.
- Reviewing and Monitoring Expenses.
- Accounts Receivable & Payable Management
- Reconciliation of Bank Statements.
- Consolidation of books of branches.
- Debtors control and review of branches.
- Creditors and payments of branches.
- Close the books of Accounts on monthly basis.
- Liaoning with Internal Auditor.

Taxation & Statutory Compliances

- Income Tax, Service Tax, TDS & related compliance.
- Other statutory compliance as per prescribed timelines.
- Preparation of monthly TDS, GST reports

Reporting

- Preparing various reports and reporting to various Levels of Management on daily basis.
- Coordination between various function of branch.

4. NITIN MANEK & ASSOCITES PRIVATE LIMITED

2016 to 2017

Designation: Accountant / Assistant Auditor

Job Responsibilities

- Computing and filling TDS, Service Tax, Vat, Income Tax
- Maintaining of books of accounts of clients
- Conducting statutory audit and concurrent audit of commercial banks
- Conducting audit of companies, firms etc.
- Preparing P&L and balance sheet of client with audit report
- Preparing statutory documents for rising long terms loan from commercial bank

5. RASHMI TRANSPOT PRIVATE LIMITED (KEONJHAR)

2015 to 2016

Designation: Accountant

Job Responsibilities

- Maintaining of cash and bank book and entering daily transaction in tally
- Preparing of the age wise debtor statements and accounts receivable statements
- Preparing cash flow and funds flow statement
- Carrying out Reconciliation of Vender Ledger, Petty cash book, Bank Pass book and Cash book
- Ensuring that the external audit requirements like cross checking of document which tally with schedules meet

6. SAROJ BABU & CO.

2014 to 2015

Designation: Accountant

Job Responsibilities

- Preparing TDS report and auditing tax and VAT
- Maintaining of books of Accounts of Client
- Handling the preparing P&L balance sheet of client with audit report

ACADEMIC ACHIEVEMENTS

- B. Com from North Odisha University
- Tally ERP 9

PERSONAL DETAILS

- ❖ **Date of Birth** : July 22, 1990
- ❖ **Permanente Address** : AT-Fakirpur, PO- Kathabaunsuli, VIA- Ukhunda, P.S- Sadar,
Dist- Keonjhar, Odisha-758031
- ❖ **Current Address** : D-508 Sector 20, Rourkela, Sundergarh, Odisha
PIN- 769005
- ❖ **Languages Known** : English, Hindi, Oriya and Bengali

Annexure-8
Controller or Examination



Name : **Manoj Nanda**

Father's Name : **Late. Jatindra Nanda**

Qualification : **M.Sc in Physics**

Experience : **5years**

Address : **At-Dhanupalii,**
Dist-Sambalpur
Odisha

Contact No : **89174835133**

Email Id : **nanda.manoj@gmail.com**

Annexure-9

BOARD OF GOVERNORS

Sl No.	Name of the Members	Designation
1	Jatindra Nayak	President
2	Bhabani Shankar Dash	Secretary
3	Nirupama Nayak	Member
4	Arabinda Rath	Member
5	Kapila Barik	Member
6	Swaha Roy	Member
7	Seema Rani Giri	Member

Annexure-10

Ref: DAMITS/ 159 /24

Date: 25.07.2024

This is to inform all concerned that the INTERNAL COMPLAIN COMMITTEE of the institute is hereby formed with the following Members with immediate effect.

SI No	Name	Designation	Membership Status
1	Prof. Swaha Roy	Vice Principal	Chair Person
2	Dr.Mamata Nayak	HOD (IT)	Member
3	Prof.Seema Rani Giri	HOD I/C (Mgmt)	Member
4	Dr. Usha Mishra	Associate Professor	Member
5	Ms. Prangyasinee Barik	Off. Asst.	Member
6	Ms. Jyotiprava Mishra	Off. Asst.	Member
7	Ms. Bharati Dharua	Student	Member

Annexure-11

CURRICULUM VITAE

Name : DR. MAMATA NAYAK

Working as : PROFESSOR IT

Personal Info

At : JAGDA

Qr. : JB-23, PO-SHAKTINAGAR

City : ROURKELA

Dist : SUNDARGARH

State : ODISHA

Pin : 769014

Cell. No : 9437860688

Email Id : mamatanayak.rkl@gmail.com, mamata.damits@gmail.com

Teaching Experience: 17YEARS



Other Experience : 3.5 YEARS INDUSTRY EXPERIENCE

Qualification: MCA, M.TECH, PH.D

Certification :

National Seminar on Integrating IT Security in Business Operations

National Seminar on Waste to Wealth

FDP on Research Methodology and Publishing

FDP on Recent Trends on Blockchain Technology and Cyber Security

FDP on Contemporary Trends of Research Prospective and Advance Pedagogy

Workshop on CPR and it's management

NPTEL (Database Management System)

Publication: 1. EVALUATION OF WEBSITE OF HIGHER EDUCATIONAL
INSTITUTIONS THROUGH BIBIOMETRIC ANALYSIS

2. EXAMINING THE IMPACT OF ONLINE REVIEW FOR BOOKING
HOTELS ONLINE IN BHUBANESWAR.

D. Nayak

3. SOCIAL MEDIA LENS ON BHUBANESWAR'S RESTURANTS
INSIGHT AND ANALYSIS

4. THE IMPACT OF SOCIAL MEDIA USE ON MARKETING
CAPABILITIES AND HOTEL BUSINESS PERFORMANCE IN
BHUBANESWAR'S HOTEL INDUSTRIES A CONFIRMATORY
FACTOR ANALYSIS

5. THE TRANSFORMATIVE INFLUENCE OF ICT ON THE
EDUCATIONAL SYSSTEM AFTER THE COVID-19 PANDEMIC

6. FACTORS INFLUENCING VISITORS' ATTITUDE TOWARDS THE
UTILIZATION OF SOCIAL MEDIA FOR HOTEL SELECTION

Declaration:-

I do hereby *declare* that the above given statements are true and correct to the best of
my knowledge

Date: 14.03.2024

Place: ROURKELA

Mamata Nayak

Signature

Dr. Ambedkar
PRINCIPAL
Dr. Ambedkar Institute of
I. T. & Management Science
Jagda, Rourkela-42

CURRICULUM VITAE

Name : Seema Rani Giri

Working as : Assistant Professor, Dept.of Mgmt.

Personal Info: Qr. :JHIRPANI
City : ROURKELA
Dist : SUNDARGARH
State : ODISSA, Pin: 769003



Cell No : 9040670659

Email Id : seemarani.giri@gmail.com

Teaching Experience: 5 yrs

Other Experience: 6 Months at Sundargarh Co-operative Bank, Udit Nagar

Qualification : MBA

Certification :

- 4 FDPs
- 1 Refresher Course
- 1 Short term Course
- 11 National Seminar
- 16 Webinar
- 3 Conference
- 1 NPTEL

Publication :

1. "Green Marketing: Be The Change To Become Sustainable: A Study On Consumer Awareness",IJMER
2. "Current Trends in Digital Marketing: A Study on Odisha",IJISRT

Declaration:-

I do hereby *declare* that the above given statements are true and correct to the best of my knowledge

Date:

Place

Seema Rani Giri
Signature

[Signature]
PRINCIPAL
Dr. Ambedkar Institute
I. T. & Management Science
Bhubaneswar - 751002

Annexure-12

Draft Academic calendar ODD Semester -2024-25		
SL. NO.	EVENTS / ACTIVITIES	1ST SEMESTER UG / PG
1	Date of Starting of Instructions / Classes for Odd Semester - 2024-25.	10.09.2024
2	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (without Fine)	28.10.2024 to 09.11.2024
3	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (with Fine @Rs.500/-) [Regular/Back]	11.11.2024 to 16.11.2024
4	Last Date of deposit of Fees by Colleges in BPUT Examination Fund for registration with letter (list of candidates) to Director, Examinations of BPUT in both Hard Copy and Soft Copy through E-Mail for registration Odd Semester - 2024-25	20.11.2024
5	Date of Conduct of Class Test - I by the Colleges	08.11.2024 to 14.11.2024
6	Date of Display of Marks of Class Test - I by the Colleges in College Website	14.11.2024
7	Display of List of Registered Students / Candidates in the University Portal for Odd Semester - 2024-25	25.11.2024
8	Date of Conduct of Class Test - II by the Colleges	23.12.2024 to 28.12.2024
9	Date of Display of Marks of Class Test - II by the Colleges in College Website	31.12.2024
10	Odd Semester (1st Semester) Examinations, 2024-25 Schedule to be declared by the Director, Examinations, BPUT in BPUT Official Website i.e. www.bput.ac.in	02.12.2024
11	Date of Closing Odd (1st Semester 2024-25) Classes	06.01.2025
12	Last Date of receipt of signed Report from the Principals of the Colleges by the Director, Examinations, BPUT by E-Mail for debarring defaulting students (if any) from the Odd Semester examinations who do not fulfill attendance requirements as per rules.	06.01.2025
13	Last Date of Online despatch of Admit Cards for Odd Semester - 2024-25 Examination from the Director, Examinations, BPUT to Centre Superintendents / Principals	04.01.2025
14	Date of Conduct of Odd Semester - 2024-25 Examinations	07-01-2025 to 25-01-2025
15	Last Date of uploading of Internal Marks (Class Test - I&II, Lab., Sessional, Projects, Seminars, etc.) for Odd Semester - 2024-25 by the Colleges to the Director, Examinations of BPUT through Online	14.01.2025
16	Semester Break	NA
17	Date of Commencement of Classes for Next Even Semester, 2024-25	27.01.2025
18	Date of Publication of Odd Semester, 2024-25 Results in the University Official Website, Students Login and College Login by the Director Examination, BPUT	01.02.2025 (10 P.M.)
19	Date of Online Registration for Re-Checking of Odd Semester, 2024-25 results.	04.02.2025 to 15.02.2025
20	Deposit of Fees in BPUT Examination Fund by the Colleges for Re-Checking of Odd Semester, 2024-25	18.02.2025
21	Date of Publication of Re-Checking of Results of Odd Semester, 2024-25 and display in BPUT Official Website, Students Login and College Login by the Director, Examinations, BPUT	04.03.2025 (10 P.M.)

BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA
ACADEMIC CALENDAR - 2024-25
ODD SEMESTER







SL. NO.	EVENTS / ACTIVITIES	1ST SEMESTER UG/ PG	3RD SEMESTER UG/ PG	9TH / 7TH / 5TH SEMESTER UG/ PG
1	Date of Starting of Instructions / Classes for Odd Semester - 2024-25.	01.08.2024	08.07.2024	08.07.2024
2	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (without Fine) and Branch Change [Regular / Back]	17.09.2024 to 24.09.2024	20.08.2024 to 30.08.2024	20.08.2024 to 30.08.2024
3	Date of Online Entry for Odd Semester - 2024-25 Examination Registration (with Fine @Rs.500/-) and Branch Change [Regular / Back]	25.09.2024-28.09.2024	31.08.2024 to 06.09.2024	31.08.2024 to 06.09.2024
4	Last Date of deposit of Fees by Colleges in BPUT Examination Fund for registration with letter (list of candidates) to Director, Examinations of BPUT in both Hard Copy and Soft Copy through E-Mail for registration Odd Semester - 2024-25	03.10.2024	11.09.2024	11.09.2024
5	Date of Conduct of Class Test - I by the Colleges	30.09.2024 to 07.10.2024	30.08.2024 to 06.09.2024	30.08.2024 to 06.09.2024
6	Date of Display of Marks of Class Test - I by the Colleges in College Website	09.10.2024	13.09.2024	13.09.2024
7	Display of List of Registered Students / Candidates in the University Portal for Odd Semester - 2024-25	11.11.2024	07.10.2024	07.10.2024
8	Date of Conduct of Class Test - II by the Colleges	22.11.2024 to 29.11.2024	02.11.2024 to 09.11.2024	02.11.2024 to 09.11.2024
9	Date of Display of Marks of Class Test - II by the Colleges in College Website	02.12.2024	14.11.2024	14.11.2024
10	Odd Semester (1st, 3rd, 5th Semester) Examinations, 2024-25 Schedule to be declared by the Director, Examinations, BPUT in BPUT Official Website i.e. www.bput.ac.in	13-11-2024	17.10.2024	17.10.2024
11	Date of Closing Odd (1st to 9th Semester 2024-25) Classes	02.12.2024	09.11.2024	09.11.2024
12	Last Date of receipt of signed Report from the Principals of the Colleges by the Director, Examinations, BPUT by E-Mail for debaring defaulting students (if any) from the Odd Semester examinations who do not fulfill attendance requirements as per rules.	03.12.2024	10.11.2024	10.11.2024
13	Last Date of Online despatch of Admit Cards for Odd Semester - 2024-25 Examination from the Director, Examinations, BPUT to Centre Superintendents / Principals	12.12.2024	11-11-2024	11-11-2024
14	Date of Conduct of Odd Semester - 2024-25 Examinations	16.12.2024 to 31.12.2024	25.11.2024 to 20.12.2024	25.11.2024 to 20.12.2024






Schurt







Annexure-13

Faculty details

Sl NO.	NAME	DESIGNATION	Regd. No	QUALIFICATION	TEACHING EXPERIENCE	EMAIL ID.
1.	Prof.Swaha Roy 	Associate Professor	T080526316	MCA, MA (Linguistics & Phonetics), M.Phil	15 Years	swaharoy.damits@gmail.com
2.	Dr. Usha Mishra 	Associate Professor	T220526310	Ph.D, MSW, MBA	3 yrs	dr.usha.mishra.hr@gmail.com
3.	Dr.Mamata Nayak 	HOD ,Dept. of IT	T230526302	MCA, M.TECH, PH.D	17 years	mamatanayak.rkl@gmail.com
4.	Prof. Seema Rani Giri 	HOD(IC) ,Dept. of Mgmt	T175263003	MBA	6yrs	seemarani.giri@gmail.com
5.	Dr. Snigdha Mishra 	Asst .Professor	T175263005	Ph. D, M. Com	5 years	snigdha0910@gmail.com
6.	Dr. Shakuntala Gupta 	Asst .Professor	T220526302	M.Sc. ,Ph. D	10 years	shakuntala.naik@gmail.com

7	PARMILA HEMBRAM 	Asst .Professor	T220626301	MCA	3 years	parmilahembram 244@gmail.com
8.	Pujarani Nanda 	Asst .Professor	T230526301	M.Tech	3.7 years	pujaraninanda6@ gmail.com
9.	SUBHASHR EE ROUTRAY 	Asst .Professor	T230626303	M.COM	2 Years	subhashreeroutra y1998@gmail.co m
10.	SUDHIR KUMAR BEHERA 	Asst .Professor	T240526303	MCA	19 Years	sk6behera@gmail .com
11.	Alisha Nayak 	Asst .Professor	T240526304	M.Sc (CS)	3 years	alishanayak198 @gmail.com

12.	Sumana Mondal 	Asst. Professor	T240626302	MBA, Ph. D (contd)	3 Months	sumanamondal504@gmail.com
13.	Khyati Kumari 	Asst. Professor	T240526305	MCA	1 Months	Khyatikumari12@gmail.com
14.	Prof. Arjun Haripal 	Asst. Professor	T220526305	PGDM	4 Years	badalsmith@gmail.com
15.	Prof. Debendra Tanty 	Asst. Professor	T1756263006	MBA	4 Years	debendra0911@gmail.com

Annexure-14

Ref: DAMITS/ 151(A) /2024

Date: 06.07.2024

The Internal Quality Assurance Cell (IQAC) is hereby formed with the following members. IQAC may meet from time to time to discuss and promote measures for quality enhancement of different aspects of the institute. The IQAC cell shall start functioning with immediate effect.

SL.NO	NAME	DESIGNATION	MEMBERSHIP STATUS
1	Dr. Bhabani Shankar Dash	Principal	Chairman
2	Prof. Swaha Roy	Vice Principal	IQAC Coordinator
3	Dr. Mamata Nayak	HOD (IT)	Member
4	Dr. Usha Mishra	HOD (MGMT)	Member
5	Prof. Seema Rani Giri	Asst.Prof	Member
6	Prof. Subhashree Routray	Asst.Prof	Member
7	Prof. Arjun Haripal	Asst.Prof	Member
8	Mr. Gatikrushna Mohanta	A/C Officer	Member
9	Mr. Tankadhar Rout	Maintenance Officer	Member
10	Ms. Madhusmita Behera	Alumni	Member
11	Er. Hardeep Singh	Industrialist	Member
12	Mr. Arnav Nayak	Student	Member
13	Mr. Surjamani Nayak	Parent	Member

Annexure-15

LIBRARY DETAILS

SL No.	Course Name	No. of Titles	No. of Volumes	No. of National Journals	No. of International Journals	No. of Titles (eBooks)
1	MCA	826	3250	6	4	8000
2	MBA	725	4512	7	5	8000

Annexure-16

infutech

MEMORANDUM OF UNDERSTANDING (MOU)

Between **INFUTECH** and **DAMITS Group of Institution**

This Memorandum of Understanding ("MOU") is entered into on 16/01/2024 between **INFUTECH**, hereinafter referred to as "**INFUTECH**," and **DAMITS Group of Institution**, hereinafter referred to as "**DAMITS**."

Objective:

The primary objective of this MOU is to establish a comprehensive framework for collaboration between **INFUTECH** and **DAMITS** to facilitate a mutually beneficial training and internship program for **DAMITS** students at **INFUTECH**.

Terms and Conditions:

1. Internship Program:

- **INFUTECH** agrees to provide internship opportunities to **DAMITS** students for a specified duration, with a focus on practical exposure to the IT industry.
- **DAMITS** will actively participate in the selection process and nominate eligible students for the internship program.

2. Training:

- **INFUTECH** commits to conducting specialized and relevant training sessions for **DAMITS** students, aiming to enhance their technical skills, soft skills, and industry knowledge.

3. Utilization of Human Resources:

- During the internship period, **DAMITS** students may actively engage in real-time projects and tasks under the guidance of **INFUTECH** professionals, contributing as integral human resources for ongoing projects.

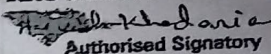
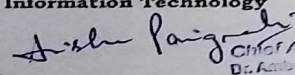
4. Certificates:

- **INFUTECH** will issue certificates to **DAMITS** students upon the successful completion of the internship and training, acknowledging their dedication and achievement during the program.

5. Potential Employment:

- **INFUTECH** acknowledges the potential talent pool that **DAMITS** students represent and commits to considering qualified interns for job opportunities within the company.

Memorandum Of Understanding

Lessee : Dr. Ambedkar Memorial Institute Of Information Technology		Lessor: Pluto Plaza Pvt Ltd.		Date : 30-04-2024	
GST NO : N.A		GST NO : 21AADCP6432V2ZT		Bank Detail of Supplier : Axis Bank, Chhend, RKL Name - Pluto Plaza Pvt Ltd A/c - 923020041997267 IFSC - UTIB0005226	
97/401, 402,437, Shakti Nagar - Koel Nagar Rd, Opp Andhra Bank, Jagda, Rourkela, Odisha 769042		PLOT NO 94/95, KHATA NO. 3/1, UNIT NO. 4, NEAR BANK COLONY, CHHEND, ROURKELA, ODISHA 769015		Address:- PLUTONE Mall, Plot No.94/95, Khata No.3/1,Unit No.4, Near Bank Colony, Chhend, Rourkela 769015, Odisha	
Contact Person : Anisha Panigrahi Email :- anishapanigrahi@gmail.com Ph :- +91 84569 10275		Contact Person : Mr. Kishan Roy Email :- gm@plutone.in Ph :- +91 97549 05164			
Sl No	Item Description	Rate	Amount		
1	LED Screen 350 Slides Start Date - 01/05/2024. End Date - 30/04/2025	1,44,000/-	1,44,000/-		
In Words:- One Lakh Forty Four Thousand Only		TOTAL (Incl GST)	₹ 1,44,000/-		
Terms and Conditions :					
1. 12 Month Agreement.					
2. If Lessee wants to add new slide it will cost extra.					
For PLUTO PLAZA PVT LTD, Pluto Plaza Pvt. Ltd.  Anisha Panigrahi Authorised Signatory			For Dr. Ambedkar Memorial Institute Of Information Technology  Anisha Panigrahi Chief Administrative Officer Dr. Ambedkar Group of Institutions Rourkela-42 Authorised Signatory		

Annexure-17



The advertisement features a grid of six student portraits in hexagonal frames, each with their name and company logo below. A large circular image of a multi-story building is positioned on the right. The bottom section is a dark blue banner with white text and icons.

Pranati Pradhan
wipro Capgemini

Lilima Gandha
Capgemini

Kishan Shaw
Cognizant

Aahista Arshi
Capgemini

Arti Kumar Yadav
wipro

Bikash Badi
wipro

DR. AMBEDKAR MEMORIAL INSTITUTE OF INFORMATION TECHNOLOGY AND MANAGEMENT SCIENCE (NAAC ACCREDITED)
Celebrating our journey of 21 years in the educational sector!

ADMISSIONS OPEN
WHERE TOMORROW STARTS TODAY

✉ damits.jagda@gmail.com

📍 **Damits Rourkela**

📷 [damits_rkl42](https://www.instagram.com/damits_rkl42)

🌐 www.damits.ac.in

📍 **Jagda, Rourkela**

BCA | BBA
Affiliated to Sambalpur University

MBA | MCA
Approved by AICTE & Affiliated to BPUT

WE OFFER :

- ▶ ICT enabled classrooms
- ▶ Digital Library
- ▶ Improved test scores
- ▶ Hostel facilities
- ▶ Placement assistance

CALL TODAY! +91 6612472447 / +91 6612470296 / +91 9078678382 / +91 9438424700

**GOVERNMENT OF ODISHA
SKILL DEVELOPMENT AND TECHNICAL EDUCATION DEPARTMENT**

NOTIFICATION

Bhubaneswar, dated the 27th July, 2018

Subject: Revision of Fee Structure of Technical Professional Colleges / Institutions.

No. ETET- TT-I-ITTI-0023-2014 3512 /SDTE, In exercise of power conferred on Government under sub-section - 7 of Section - 6 and other provisions of the Odisha Professional Educational Institutions (Regulation of Admission & Fixation of Fee) Act, 2007 and basing on the recommendation of the Fee Structure Committee constituted in terms of interim order of Hon'ble Supreme Court dated 1st June, 2007 in Special Leave Petition (Civil) No.(s) 10318, 10319, 10329 and 10330 of 2007, Government have been pleased to revise the fee structure of the following Professional / Technical Colleges as detailed below to be implemented w.e.f. academic session 2018-19.

(A) Fees Structure for Engineering Colleges:

1. Whose fees were last revised in the Academic Year 2012-13.

Sl. No.	Name of Private Engineering Colleges	Name of the course	Previous fee structure fixed during academic session 2012-13	Fee Structure prescribed by the Government w.e.f. academic session 2018-19
1	Adarsa Engineering College, Angul.	B.Tech	45,000/-	48,000/-
2	Aryan Institute of Engineering & Technology, At-Barakuda, Po-Panchagan, Bhubaneswar, Khurda-752052.	B.Tech	63,000/-	63,000/-
3	Bhubaneswar Institute of Technology Info Valley, Bhubaneswar.	B.Tech	54,000/-	54,000/-

18	Roland Institute of Technology, SURYA VIHAR, GOLANTHARA, BERHAMPUR-761008. GANJAM, ODISHA.	MCA	Rs.55,000/-	Rs.55,000/-
19	Silicon Institute of Technology, SILICON HILLS, PATIA, BHUBANESWAR	MCA	Rs.71,000/- Rs.5,000/- (NAAC-'A') Rs.76,000/-	Rs.92,000/- +Rs.5,000/- (NAAC-'A') Rs.97,000/-
20	BRM Institute of Management and Information Technology, PUBA SASAN, KOUSHLYA GANGA, BHUBANESWAR	MCA	Rs.55,000/-	Rs.55,000/-
21	Trident Academy of Creative Technology, F2/B, Chandaka Industrial Estate, In front of Infocity, Chandrasekharpur, Bhubaneswar, PIN-751024	MCA	Rs.55,000/-	Rs.72,000/-
22	United School of Business Management, PLOT NO. 37/A CHANDAKA I.E PATIA, BHUBANESWAR.	MCA	Rs.62,000/-	Rs.62,000/-
23	Bhadrak Institute of Engineering & Technology, Barapada, Bhadrak.	MCA	Rs.55,000/-	Rs.55,000/-
24	College of Engineering Bhubaneswar	MCA	Rs.69,000/-	Rs.69,000/- +Rs.4,000/- (NAAC-'B') Rs.73,000/-
25	Dr. Ambedkar Memorial Institute of Information Technology & Management Science	MCA	Rs.55,000/-	Rs.55,000/-

38	IIPM School of Management, AT/PO: KANSBAHAL DIST. SUNDARGARH ODISHA, PIN-770034.	MBA	Rs.95,000/-	Rs.1,12,000/-
39	Dr. Ambedkar Memorial Institute of Information Technology & Management Science, JAGDA, ROURKELA-769042 DIST-SUNDARGARH, ODISHA	MBA	Rs.52,000/-	Rs.52,000/-
40	Koustuv Institute of Technology, Bhubaneswar	MBA	Rs.40,000/-	Rs.40,000/-
41	Modern Engineering & Management Studies, BANAPARIA, KURUDA, BALASORE ODISHA. PIN CODE : 756056	MBA	Rs.40,000/-	Rs.40,000/-
42	Gayatri Institute of Computer and Management Studies (GICMS), GYAN VIHARAT : REGEDA PO: GUNUPUR DIST: RAYAGADA (ODISHA) PIN – 765022	MBA	Rs.40,000/-	Rs.40,000/-
43	Indus College of Engineering, BARAKUDA HEIGHT BHUBANESWAR PIN-752050	MBA	Rs.40,000/-	Rs.52,000/-
44	Mahavir Institute of Engineering and Technology, Bhubaneswar.	MBA	Rs.75,000/-	Rs.75,000/-
45	Rourkela Institute of Technology, Kalunga,Rourkela.	MBA	Rs.60,000/-	Rs.60,000/-

Annexure-18



Annexure-19



Annexure-20

NSS ENROLLMENT LIST:

NAME OF THE STUDENTS.	Course
MD ADNAN ALAM	MCA
Rahul Srivastav	MBA
Kishor oram	MBA
Damini Majhi	MCA
Rukmani Bhumij	MBA
Pratik mahapatra	MBA
Saneep Sagar das	MBA
Rojalin Nag	MBA
Prince Kumar Choudhury	MBA
Sikha Mohanty	MBA
Umarani Soni	MCA
LAXMI PRIYA MAJHI	MBA
BIJAYA KUMAR SETH	MBA
Kalpalata Gouda	MCA
Subhashree Das	MBA
Sudhansu Kumar Tripathy	MBA
SUSMITA SUNA	MBA
Debasis mohanty	MBA
Soumya Ranjan Lenka	MBA
Sheetal Deep	MBA
Manisha Gupta	MBA
Ashutosh sahu	MCA
Asish Kumar Tanty	MBA
Kiran patel	MBA
Susmita Nag	MBA
Nahid fatma	MBA
Bharati Dhurua	MBA
Ranjan Kumar Mahanta	MBA
SAMIR KUMAR DASH	MBA
Merry Franzisca Vengra	MBA
Manas Ranjan Purtty	MBA
SUSMITA SUNA	MBA
Sunita Marandi	MCA
Vanshika Sahu	MCA
Hemlata kumbhar	MBA
RAJNANDINI TOPPO	MCA
Chinmaya Sahoo	MBA
Sonali Maharana	MCA
Rahul thakur	MBA
Sugyani garanayak	MBA

Rashmita swain	MBA
Patitapaban Tripathy	MBA
RITU HEMBRAM	MCA
Bijayananda Patra	MCA
Krishna Patra	MCA
Jyotsnarani Mahanta	MCA
Nibedita Meher	MCA
MANISHA KUMARI RAJAK	MCA
Ritu Shaw	MCA

Activity

OBSERVATION ON NATIONAL UNITY DAY



ORIENTATION PROGRAM ON NSS



NSS DAY CELEBRATION



MEGA PLANTATION



Annexure-21

Hostel Details:

Sl. No	Name of the Students	Course
1	Bharati Dharua	MBA
2	Susmita Suna	MBA
3	Manisha Kumari Rajak	MCA
4	Ritu Hembram	MCA

Annexure-23

Ref: DAMITS/ 150(A)/2024

Date: 05.07.2024

A Grievance Redressal Committee is hereby formed with the following members. The Grievance Redressal Committee is hereby advised to receive Grievance of students, to hear & discuss such Grievances & Redress the grievance within the broad frame work of Rules & Regulations of the College as deemed fit & proper in each case.

SI No	Name	Designation	Membership Status
01	Dr. Bhabani Shankar Dash	Principal	Chairman
02	Prof. Swaha Roy	Vice Principal	Member Secretary
03	Dr. Mamata Nayak	HOD (IT)	Member
04	Prof. Arjun Haripal	Asst. Professor	Member
05	Prof. Pujarani Nanda	Asst. Professor	Member
06	Er. Umesh Ku Sahu	T & P Officer	Member

Annexure-24

Tie-up with CWS Hospital

भारतीय गैर न्यायिक

दस रुपये
रु.10

भारत

TEN RUPEES
Rs.10

INDIA NON JUDICIAL

ଓଡ଼ିଶା ओडिशा ODISHA 51AA 983701

Agreement between Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela and Community Welfare Society Hospital, Jagda for rendering services for treatment of students, employees and their dependents.

1. Dr. Ambedkar Memorial Social Welfare and Education Trust, Jagda, Rourkela has decided to render treatment facilities to the students of its various educational institutions and hostels thereof along with the employees and their dependents in CWS Hospital, Jagda on the basis of authorization from Dr. Ambedkar Memorial social welfare Social Welfare and Educational Trust, Jagda, Rourkela.
2. A formal requisition shall be issued by the Dr. Ambedkar Memorial Social Welfare and Educational Trust Jagda, Rourkela authorities requesting the CWS Hospital for treatment. Dr. B.S. Dash, Principal, DAMITS and Sri Arabin Ja Rath, Administrative Officer & Trustee Dr. Ambedkar Group of Institution, Jagda, Rourkela or any other person designated by Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela, Shall be authorized to sign the requisition letter. The signature of designated officers shall be forwarded to CWS Hospital well in advance.
3. Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda will bear the cost of Medical Charges, Medicine etc. On the basis of Medical bills, CWS Hospital shall prepare individual bills patient wise. These bills shall be submitted by CWS Hospital authorities by 1st of every month. Payment will be made by Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela-42 by 15th of every month after processing the bills. CWS Hospital authorities shall forward the bills to Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela after diminishing the bills by 15% (fifteen percent), a concession agreed upon by the parties in consideration of the economic stringency of their beneficiaries.

Chairman
Chairman
Community Welfare Society Hospital
Jagda, Rourkela - 42

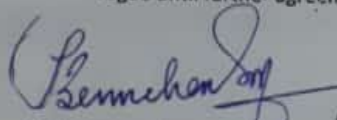
Jatendra Kumar
Director
Dr. Ambedkar Memorial
social welfare & Educational Trust
Jagda, Rourkela - 42

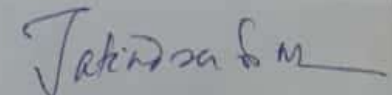


ଓଡ଼ିଶା ओडिशा ODISHA

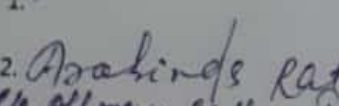
08AA 422907

4. In case of any revision of the scheduled charges, the same should be agreed upon by both the parties. The notice thereof by CWS Hospital authorities should be communicated to Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela at least one month in advance.
5. In case of emergency, the CWS Hospital authority shall have to take the consent of Dr. Ambedkar Memorial Social Welfare and Educational Trust, Jagda, Rourkela, before referring the case to any other Hospital.
6. This agreement of contract can be terminated by either side or both after serving a notice of three months.
7. CWS Hospital will make all attempts to provide qualitative service keeping the cost of treatment as less as medically possible.
8. This agreement will be effective from 13/9/22 to 12/9/24 and shall remain in vogue until further agreement.


Chairman
Secretary cum Chairman Community Welfare Society Hospital
CWS Hospital, Jagda, Rourkela Jagda, Rourkela - 42


Lion Dr. Jatindra Nayck
Director
DAIWSWET, Jagda, Rourkela
Director
Dr. Ambedkar Memorial
Social Welfare & Educational Trust
Jagda, Rourkela - 42

WITNESS:

1. ✓
2. 
Abrahinds Rath Jagda Rourkela

Annexure-25

Ref: DAMITS/ 159 /24

Date: 25.07.2024

This is to inform all concerned that the INTERNAL COMPLAIN COMMITTEE of the institute is hereby formed with the following Members with immediate effect.

SI No	Name	Designation	Membership Status
1	Prof. Swaha Roy	Vice Principal	Chair Person
2	Dr.Mamata Nayak	HOD (IT)	Member
3	Prof.Seema Rani Giri	HOD I/C (Mgmt)	Member
4	Dr. Usha Mishra	Associate Professor	Member
5	Ms. Prangyasinee Barik	Off. Asst.	Member
6	Ms. Jyotiprava Mishra	Off. Asst.	Member
7	Ms. Bharati Dharua	Student	Member

Annexure-26

Ref: DAMITS/142 /24

NOTICE

Date: 01.06.2024

An Anti Ragging Committee is hereby formed with the following Members. The Anti Ragging Committee is hereby advised to receive complaints on Ragging ,to take necessary action as deemed fit & proper in each case also to meet from time to time to discuss & promote measures for prevention of Ragging in the Institute .

Sl. No	Name	Designation	Membership Status
1	Dr. Bhabani Shankar Dash	Principal	Chairman
2	Prof. Swaha Roy	Vice -Principal	Member Secretary
3	Dr. Mamata Nayak	HOD(IT)	Member
4	Dr.Usha Mishra	HOD(Mgmt)	Member
5	Prof. Seema Rani Giri	Asst. Prof(Mgt.)	Member
6	Prof.Arjun Haripal	Asst. Prof(Mgt.)	Member
7	Prof.Pujarani Nanda	Asst. Prof(IT)	Member
8	Prof. Subhashree Routray	Asst. Prof(Mgt.)	Member
9	Mr. Gatikrushna Mohanta	Accounts Officer	Member
10	Er. Umesh Kumar Sahu	T&P Officer	Member
11	Mr. Tankadhar Rout	Maintenance Officer	Member
12	Ms. Bharati Dharua	Student	Member
13	Ms. Umarani Sony	Student	Member
14	Mr. Mohan Kumar Mohanty	Parent	Member
15	Mr. Jagannath Hanuman	BDO,Bisra,Rourkela	Member
16	Mr. Rabindra Kumar Sahu	IIC, Jhirpani, PS	Member
17	Mrs. Basumati Mohanty	President,(Ekta-NGO)	Member
18	Mr. Pratap Kumar Rout	Reporter, The Samaj	Member

Annexure-27

Ref: DAMITS/149(A)/24

Date: 04.07.2024

This is to inform all concerned that the Equal Opportunity Cell of the institute is hereby formed with the following Members with immediate effect.

SI No	Name	Designation	Membership Status
1	Dr. Bhabani Shankar Dash	Principal	Chair Person
2	Prof. Swaha Roy	Vice Principal	Member Secretary
3	Prof. Rashmi Shakya	Asst. Prof	Member
4	Prof. Arjun Haripal	Asst. Prof	Member

Annexure-28

Ref: DAMITS/176/24

Date: 05.09.2024

This is to inform all concerned that the Socio-Economically Disadvantaged Group Cell (SEDG) of the institute is hereby formed with the following Members with immediate effect.

SI No	Name	Designation	Membership Status
1	Dr. Bhabani Shankar Dash	Principal	Chair Person
2	Prof. Swaha Roy	Vice-Principal	IQAC Cordinator
3	Dr.Mamata Nayak	Associate Professor	Senior Faculty
4	Prof.Seema Rani Giri	Assistant Professor	Internal Committee member
5	Prof. Pramila Hembram	Assistant Professor	SC/ST representative
6	Ms. Prangyasinee Barik	Office Assistant	OBC representative
7	Prakash Minz	Student	Student (Male)
8	Susmita Suna	Student	Student (Female)
9	Mr. Tankadhar Rout	Senior Clerk	Administrative Officer

Annexure-29

Schedule XIV- Forms No: 100



CERTIFICATE OF REGISTRATION OF SOCIETIES

Act XXI of 1860

Regd. No. SGD- 8731/144 of 2019

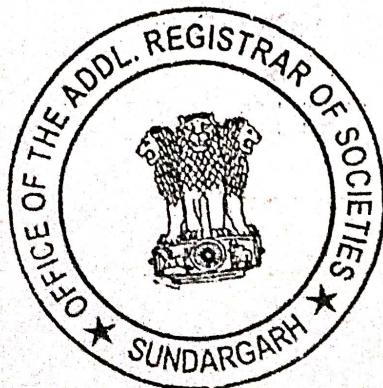
I hereby certify that "DAMITS ALUMNI ASSOCIATION",

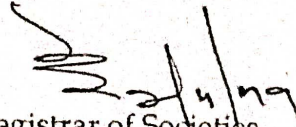
DAMITS, JAGDA, ROURKELA, DIST-SUNDARGARH, 769042

ODISHA has this day been registered under the Societies Registration Act (No. XXI of 1860).

Given under my hand at SUNDARGARH

this.....2nd..... day ofNovember..... Two
Thousand Ninteen.




Addl. Registrar of Societies
Sundargarh.
Addl. Registrar
Sundargarh

Transactions Inquiry

ALL

Account No. 0796010088497
Account Name DAMITS ALUMNI ASSOCIATION
Opening Bal. 16029
Closing Bal. 93.00 Cr
Available Amt. 0.00 Cr
Current Status 93.00 Cr
Account Status 03
Account Type D Dormant
Account Open Date 02-04-2010
Account Status Date 04-04-2012

Address ROU ROURNELA
 IN INDIA
State OR ORISSA
Postal Code 769042
Telex No.


 PRINCIPAL
 Dr. Ambedkar Memorial
 Jagda, Rourkela

Trans. Date	Value Date	Chq. No	Withdrawl Deposit Balance	Narration
10-12-2019	01-12-2019		1.00 Cr	0796010088497 Int Pd:01-09-2019 to 30-11-2019
06-09-2019	05-09-2019		1.00 Cr	0796010088497 Int Pd:01-06-2019 to 31-08-2019
06-06-2019	01-06-2019		1.00 Cr	0796010088497 Int Pd:01-01-01-2019 to 31-05-2019
06-03-2019	05-03-2019		1.00 Cr	0796010088497 Int Pd:01-01-01-2019 to 31-02-2019

The Alumni Association

An alumni association is an association of graduates or more broadly, of former students. The institute has an registered Alumni Association in the name and style "DAMITS Alumni Association". They cooperate the college administration in different activities and contribute to Placement, Brand building and Academic development of the college. The prominent Alumni members are invited to deliver talks to students on their field of specialization and also narrate their experiences in the college. The alumni members take interest to inspire the students both in competitive and ethical works. They members of DAMITS alumni meet twice in a year to maintain cohesiveness. Even sometimes the Alumni members give award to best orator of the year, through song competitions some students are chosen for vocal audition in some private and Govt. organisation.

The importance of the alumni network:

Creating an engaged, supportive alumni network is crucial to an institution's success. If Communication stops once graduates leave an institution, their understanding of the university will become stale. Instead, they should be kept informed so they can remain engaged and keep abreast on the progress of the Institution. Good Alumni relationships bring many benefits to both the institution and the alumni.

The contact would be in regular communication with the parent organization and would be responsible for circulating the details of events and other significant organization news to the alumni via e-mail lists or at meetings.

Steps for Alumni Association

Step 1 – Form an Interest Group

- Meet informally with alums to obtain names
- Use the existing alumni organization
- Obtain a geographic listing of members from your headquarters office
- Telephone and personally meet with alums
- Directly ask for their participation in starting the association

Step 2 – 1st Communication

- A letter should be mailed (or a message sent) to all alumni, introducing them to the leader, requesting them to update their contact information, and inquiring if there are any interested volunteers for the committee

Step 3 – Getting Organized

A meeting is convened of interested alumni to agree upon the association's objectives and form a committee. A sample agenda might include:

- Review general concepts and goals of the Alumni Association
- Outline Alumni Association functions
- A. Communication (newsletters, mailings, directories, etc.)
- B. Activities
- C. Fund raising
- D. Assistance in Alumni/Alumnae coordinator programming
- Identify short and long term needs
- Summer Internship/Projects.
- Solicit areas of interest and capabilities
- Placement Support and Relationship Building.

Step 4 – The Follow-Up Meeting or Event

A launch event has been organized with broad appeal to attract as many alumni as possible, preferably when a senior administrator of the organization is available to attend.

Step 5 – Financing an Alumni/Alumnae Association

Generally, finances for an Alumni/Alumnae Association can be provided in three different ways:

- By an annual dues program for Association members
- By contributions received by alums for a specific Association program
- By a combination of the above methods

Annexure-30

Ref: DAMITS/ 160 /24

Date: 25.07.2024

This is to inform all concerned that the RTI COMMITTEE of the institute is hereby formed with the following Members with immediate effect.

SI No	Name	Designation	Membership Status
1	Dr. Bhabani Shankar Dash	Principal	Chair Person
2	Prof. Swaha Roy	Vice Principal	Convener
3	Dr. Mamata Nayak	HOD (IT)	Member Secretary
4	Prof. Seema Rani Giri	Asst. Professor	Member Secretary

Annexure-31

VACANCY

Dr. AMBEDKAR GROUP OF INSTITUTIONS
ROURKELA

WALK – IN - INTERVIEW

We require to fill the following positions on urgent basis. Interested eligible candidates are invited to attend the walk – in - interview with resume on 6th, 7th, 8th July 2024 from 9.00 am to 1.00 pm at DAMITS Campus, (In front of Union Bank) Jagda, Rourkela -42.

Position	Qualification
Research & Development Head	PhD with experience in Pharmacy/ Nursing/ Mgmt./ IT
Associate Professor/Asst. Professor/Lecturer –Management/IT	M Phil /M Tech and MBA /MCA / M Sc (Comp.Sc)/ M Sc(IT)
Associate Professor/Asst. Professor/Lecturer -Pharmacy	M. Pharm (all specialization)/ B.Pharm
Tutors – B Sc Nursing/ M Sc Nursing	M Sc Nursing/ B Sc Nursing with experience
TO/ATO - ITI (Fitter, Electrician & Welder)	Electrician, Fitter & Welder (B Tech/BE/ITI/Diploma in respective fields)
Training & Placement Officer	MBA with experience
Lab Technician	DMLT(2 Years)/BMLT/B Sc MLT (Govt. approved course only)
Lecturer in Industrial Safety	PDIS with experience
Librarian	M Lib/B Lib
Hardware Engineer	Diploma in H/W Engineering
Campus Administrator	Graduate/Ex Serviceman
Jr. Accountant	B. Com with experience
Office Attendant	10th pass
Hostel Caretaker (Ladies & Gents)	Graduate in any stream with experience
Driver (Residential)	Valid Heavy License with experience
Welder, Plumber, Painter, Carpenter & Gardener	Experience in relevant fields
Security Guard	10th Pass

Preference will be given to both freshers and experienced candidates

Salary negotiable for deserving candidates. For details, contact – Ph. 0661 – 2470296, 9337365875 /

9438424700. Visit us : www.damswet.org, e-mail - damits.jagda@gmail.com.

Immediately Hiring @Dr.Ambedkar Group of Institutions, Rourkela
... See more



Dr.Ambedkar Group of Institutions, Rourkela

Assistant Professor / Associate Professor/ Professor in IT	MCA / M Sc. Computer Science or related field
Lecturer - Chemistry	M Sc. (Chemistry)
Lecturer - English	M A in english
Lecturer - Zoology	M Sc. (Zoology)
Lecturer - Maths	M Sc. (Maths)

- Salary negotiable for deserving candidates
- Immediately hiring
- Email us your resumes

damits.jagda@gmail.com

Call 9124572135

VACANCY

Dr. AMBEDKAR GROUP OF INSTITUTIONS
ROURKELA

WALK – IN - INTERVIEW

We require to fill the following positions on urgent basis. Interested eligible candidates are invited to attend the walk – in - interview with resume on 4th & 5th MAY,2024 from 9.00 am to 1.00 pm at DAMITS Campus,(In front of Union Bank) Jagda, Rourkela -42.

Sl.No	Position	Qualification
	Research & Development Head	PhD with experience in Pharmacy/ Nursing/ Mgmt./ IT
1	Associate Professor/Asst. Professor/Lecturer –Management/IT	M Phil /M Tech and MBA /MCA / M Sc (Comp.Sc)/ M Sc(IT)
2	Associate Professor/Asst. Professor/Lecturer -Pharmacy	M. Pharm (all specialization)/ B.Pharm
2	Tutors – B Sc Nursing/ M Sc Nursing	M Sc Nursing/ B Sc Nursing with experience
3	Lecturer – Physics/Chemistry/Mathematics/Hindi/Botany/ Zoology & English(Residential)	M.Sc. /MA in respective subject with 55% marks
4	TO/ATO - ITI (Fitter, Electrician & Welder)	Electrician, Fitter & Welder (B Tech/BE/ITI/Diploma in respective fields)
5	Training & Placement Officer	MBA with experience
6	Lab Technician	DMLT(2 Years)/BMLT/B Sc MLT (Govt. approved course only)
7	Lecturer in Industrial Safety	PDIS with experience
8	Librarian	M Lib/B Lib
9	Hardware Engineer	Diploma in H/W Engineering
10	Campus Administrator	Graduate/Ex Serviceman
11	Jr. Accountant	B. Com with experience
12	Office Attendant	10th pass
13	Hostel Caretaker (Ladies & Gents)	Graduate in any stream with experience
14	Maintenance In- Charge (Civil & Electrical)	Experience in relevant fields
15	Driver (Residential)	Valid Heavy License with experience
16	Welder, Plumber, Painter, Carpenter & Gardener	Experience in relevant fields
17	Security Guard	10th Pass

- ❖ Preference will be given to both freshers and experienced candidates
- ❖ Salary negotiable for deserving candidates. For details, contact – Ph. 0661 – 2470296, 9337365875 / 9438424700. Visit us : www.damswet.org, e-mail - damits.jagda@gmail.com,