DR. AMBEDKAR MEMORIAL INSTITUTE OF IT & MGMT SCIENCE
Proceedings of 1ST IQAC MEETING

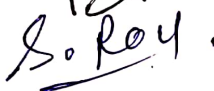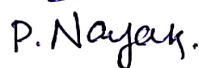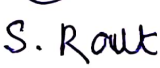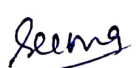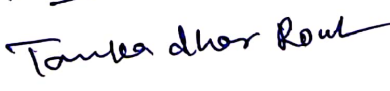A meeting of the members of IQAC was held in Principal's Chamber on 02.04.2021 at 2:30 p.m. in accordance with the notice served by principal to discuss and decide on the agenda detailed below.

Date :	2nd APRIL 2021	Platform	ZOOM, DAMITS
AGENDA for 1st IQAC MEETING		A1: Student Induction/Orientation Program A2: Planning for commencement of class through ICT mode A3: Feedback Mechanism A4:Academic Calendar A5: Extension / Community development Activities. A6: Co-Curricuar Activities A7: Institutional Tie Ups. A8: Industry Tie Ups.	
Members Present :		1. Dr.Bhabani Shankar Dash ,Principal. 2. Prof. Swaha Roy, Vice Principal. 3. Prof.Pradeep Ku. Nayak , HOD I/C (IT) 4. Prof. Usha Mishra , HOD (MGT) 5. Prof.Suchismita Rout, Asst.Prof. 6. Prof. Seema Rani Giri , Asst.Prof . 9. Mr.Tankadhar Rout, Office Asst. 6. Mrs. A.C. Padhy , A/C Officer.	
		DETAILS OF MINUTES	
Resolution for A1: (Student Induction/Orientation Program)		R1: Planning & Preparedness for student Induction Programme before the commencement of the classes.	
Resolution for A2 : (CBCS Pattern)		R2: Time Table as per CBCS Pattern.	
Resolution for A3: (Feedback Mechanism)		R3: Adherence to the Feedback Mechanism timely for all the sems/years for both the departments.	
Resolution for A4: (Academic Calendar)		R4: Follow ups for the Preparedness of Academic Calendar under CBCS Pattern .	

Resolution for A5: (Procurement of Books)	**R5:** Many new subjects were identified in the newly floated CBCS pattern. Hence books related to these courses were suggested to be procured for students. Library and E-resources must be accommodated for the courses.
Resolution for A6: (Technology Oriented Learning)	**R6:** ICT must be kept in practice for both the departments for the development of the students and to make them understand in a more effective manner.
Resolution for A7: (Institutional Tie ups)	**R7:** To go with more numbers of Institutional Tie ups as well as Industry Tie-ups for sharing of resources and social values in students and faculty members.
Resolution for A8: (Industry Tie Ups)	**R8:** Internships & Field Trips to be undertaken with the functionary MOU's.

The meeting was concluded with vote of thanks by Prof. Swaha Roy, IQAC Coordinator.

Signature of the Members

1. Dr.Bhabani Shankar Dash ,Principal.

2. Prof. Swaha Roy, Vice Principal.

3. Prof.Pradeep Ku. Nayak , HOD I/C (IT)

4. Prof. Usha Mishra , HOD (MGT)

5. Prof.Suchismita Rout, Asst.Prof.

6. Prof. Seema Rani Giri , Asst.Prof .

9. Mr.Tankadhar Rout, Office Asst.

6. Mrs. A.C. Padhy , A/C Officer