



damits
School of IT & Mgt. Sc.
ISO 9001-2008 Certified

Dr. Ambedkar Memorial Institute of Information Technology & Management Science

Recognised by Govt. of Orissa, Dept. of Higher Education
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Proceedings of 3rd IQAC MEETING

A meeting of the members of the IQAC was held at IQAC coordinator chamber on 03.01.2019 at 3.00 pm in accordance with the Notice served by Principal to discuss and decide on the agenda detailed below.

Date :	3 rd JAN 2019	Venue	IQA Cell, DAMITS
AGENDA for 1st IQAC MEETING		A1: Alumni Meeting A2: Peer Learning A3: Student & Faculty Exchange Programme. A4: Extension/Co-Curricular Activities(Yoga) A5: Faculty Development Program A6: Student Development Program A7: NSS/YRC A8: NAAC Accreditation Progress A9: Republic Day Celebration A10: Examination	
Members Present :		1.Dr.Bhabani Shankar Dash,Principal. 2.Sj: Chandra SekharSatapathy , Project – Coordinator. 3.Prof. Swaha Roy , HOD ,Dept of IT. 4.Prof.Archana kumariTripathy , Asst.Prof. 5.Mrs. A.C. Padhy , A/C Officer. 6.Prof.Pradeep Ku. Nayak , Asst.Prof. 7.Prof.Suchismita Rout, Asst.Prof. 8.Mr.Tankadhar Rout, Office Asst.	
DETAILS OF MINUTES			
Resolution for A1: (Alumni Meeting)		R1: Alumni meeting to be conducted for finalizing office bearers in order to apply for Alumni Registration	
Resolution for A2 : (Peer Learning)		R2: It has been decided to give opportunity to Academically Meritorious Students to guide students under Peer Learning Program. Academically weak Students are offered guidance by their Peer's on relevant Subjects and Topics under the supervision of Faculty Members.	
Resolution for A3: (Student & Faculty Exchange Programme)		R3: In order to provide Students/Faculty with an exposure and flavour of Multi Faceted Learning Environment, Adaptability to different Environment & Culture we have decided to conduct Student and Faculty Exchange Programs.	
Resolution for A4: Extension/Co-Curricular Activities (Yoga)		R4: To infuse and inculcate a sense of Community and Environment Consciousness concerned Faculty members have been requested to initiate and conduct various activities. Introduction of Yoga Classes to be Initiated.	
Resolution for A5: (Faculty Development Program)		R5: Research Oriented Workshops to be conducted in order Create a temperament and awareness to motivate Faculty members to involve themselves in Research Activity.	

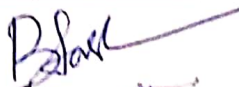
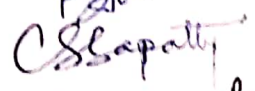

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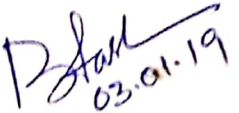
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Resolution for A5: (Faculty Development Program)	R5: Research Oriented Workshops to be conducted in order Create a temperament and awareness to motivate Faculty members to involve themselves in Research Activity. R5.1: Workshop on ICT for Teaching and Non-Teaching Staff
Resolution for A6: (Student Development Program)	R6: Workshops for Students to be conducted on Concepts/Themes on Emerging Technology & Trends
Resolution for A7: NSS/YRC	R7: Follow up on the status of our application for NSS/YRC Units for our College
Resolution for A8: NAAC Accreditation Progress	R8: Criteria wise progress was reviewed in detail. Inputs received from the National Seminar on Accreditation were considered while reviewing the progress and necessary changes in modus operandi, approach and initiatives were suggested to the Team Members for incorporation.
Resolution for A9: Republic Day Celebration	R9: Roles and Responsibilities for Republic Day Celebration along with Theme was finalized
Resolution for A10: Examination/Dissertation	R10: Examination Duty chart finalization for 1 st Semester Exam in CBCS pattern for BBA. Planning for Dissertation.

The meeting was concluded with a vote of thanks by Prof. Swaha Roy, IQAC Coordinator

Signature of the members

1. 
2. 
3. Swaha Roy
4. A. Tripathy
5. 
6. P. Nayal
7. Suchismita Rout
8. Tanika dhar Rout


03.01.19

Principal cum Chair Person, IQAC

Swaha Roy
03.1.19.
IQAC Coordinator