

Minutes of G.B Meeting

Held on 02.01.2019

A meeting of the members of the Governing Body was held in the Chamber of the Director at 4.00 pm on Date-02.01.2019 in accordance with the Notice served by Prof. Swaha Roy, Member Secretary -cum-Convener to discuss and decide on the agenda detailed below.

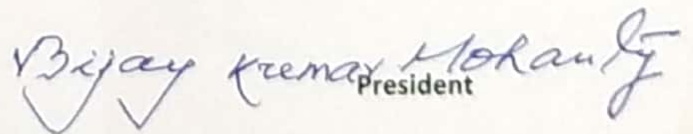
Agenda

1. To approve the minutes of the previous GB meeting.
2. To approve implementation of e-governance
3. To set up an Advanced Language Laboratory
4. Any other matter with the permission of the Chair.

Minutes

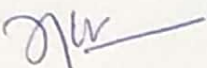
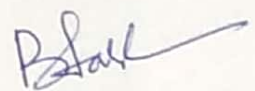
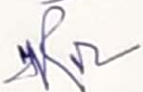
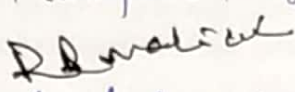
1. The meeting was called to order by the president Sri Bijay Kumar Mohanty .At the outset, the minutes of the previous meeting were read out and were unanimously approved.
2. As per agenda, the matter of implementation of e governance in areas of examinations, finance and accounts, student admission and over all administration was unanimously agreed upon after detailed discussion. The Director was authorized to procure required package of software at the earliest and arranged to invite skilled personnel to train and orient concerned members and staff.
3. After detailed discussion, it was unanimously decided to grant the proposal for procuring software for an advanced language laboratory. It was unanimously decided further that Principal shall invite quotations from different firms as soon as possible and procure it in lowest price following financial procedure.

At last, a vote of thanks was proposed by the principal Dr.B.S Dash and the meeting was declared closed by the President.


President

Governing Body
Governing Body
Dr Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela - 42

Members present

1. Lion Dr. Jatindra Nayak, Member 
2. Dr. Bhabani Shankar Dash, Principal 
3. Prof. Swaha Roy, Member Secretary SRoy
4. Prof. Manas Ranjan Pradhan, Member 
5. Prof. Archana Tripathy, Member A. Tripathy
6. Mr. Pramod Ku Jena, Member Pramod Kumar Jena
7. Mrs. Nirupama Nayak, Member Nirupama Nayak
8. Mrs. Rekharani Mallick, Member 
9. Mr. Md. Wasim, Member Md. Wasim
10. Mrs. Suchitra Shaw, Member Suchitra Shaw
11. Mrs. Ashalata Mishra, Member Amishra

Minutes of G.B Meeting

Held on 05.11.2018

A meeting of the members of the Governing Body was held in Chamber of the Principal at 4.00 pm on Date 05.11.2018 in accordance with the Notice served by Prof. Swaha Roy Member Secretary -cum-Convener to discuss and decide on the agenda detailed below.

Agenda


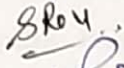

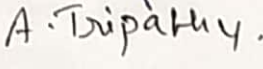
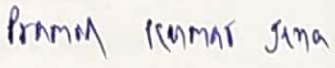
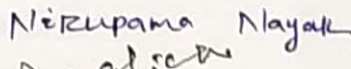
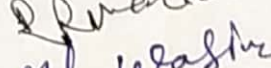
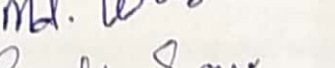


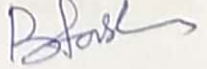
1. To approve the minutes of last meeting
2. Installation of Solar Power System
3. Opening of NSS and YRC Wing
4. Any other matter with the permission of the Chair.

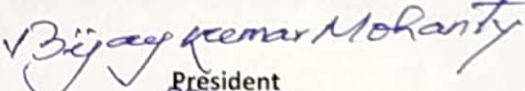
Minutes

1. The meeting was called to order by the president Sj. Bijay Kumar Mohanty. The resolutions of the last meeting were read out and were unanimously approved.
2. The agenda of installation of Solar Power System was taken for discussion and it was unanimously decided that Solar Power System shall be installed at the earliest. The Director was authorized to do the needful.
3. Opening of NSS and YRC Wing in college as per agenda was discussed and it was unanimously decided that Principal shall take immediate initiation in this regard.

At last, a vote of thanks was proposed by the principal I/C Prof. Bhabani Shankar Dash and the meeting was declared closed by the President.

Members present

1. Lion Prof. Jatindra Nayak, Member 
2. Prof. Swaha Roy, Member Secretary 
3. Prof. Manas Ranjan Pradhan, Member 
4. Prof. Archana Tripathy, Member 
5. Mr. Pramod Ku Jena, Member 
6. Mrs. Nirupama Nayak, Member 
7. Mrs. Rekharani Mallick, Member 
8. Mr. Md. Wasim, Member 
9. Mrs. Suchitra Shaw, Member 
10. Mrs. Ashalata Mishra, Member 
11. Prof. Bhabani Shankar Dash, principal I/C 


President
PRESIDENT
Governing Body
Dr Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela - 42

Minutes of G.B Meeting

Held on 22.5.2018

A meeting of the members of the Governing Body was held in the Chamber of the Director at 4.00 pm on Date 22.05.2018 in accordance with the Notice served by Prof .Swaha Roy ,Member Secretary -cum- Convener to discuss and decide on the agenda detailed below.

Agenda

1. Constitution of IQAC
2. Adoption of Birsha Munda Vidypitha, Gopaltoli
3. Financial Support to attend Seminars, conferences ,workshops etc
4. Any other matter with the permission of the Chair.

Minutes

The meeting was called to order by the president Sri Bijay Kumar Mohanty. At the out-set, the minutes of the previous meeting were read out and were unanimously approved.

1.Constitution of Internal Quality Assurance Cell (IQAC) as per agenda was discussed in the G.B. After thread wire discussion on constitution IQAC,it was unanimously decided that

- as per NAAC guideline Internal Quality Assurance Cell (IQAC) shall be constituted and the cell should take initiative for all round development of the college.
- IQAC shall work independently, give proposals and take structured decisions except policy making, financial grant and appointment of staff.
- members to constitute IQAC are selected as follows -

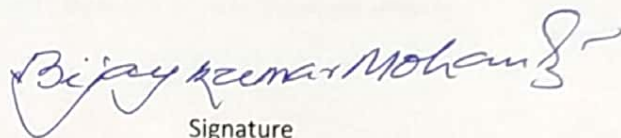
- 1.Dr. Subhendra Panda ,Principal.
- 2.Prof. Bhabani Shankar Dash , Dean- Administration.
- 3.Sj. Chandra SekharSatapathy , Project – Coordinator.
- 4.Prof. Swaha Roy , HOD ,Dept of IT.
- 5.Prof.Archana kumariTripathy , Asst.Prof.
- 6.Mrs. A.C. Padhy , A/C Officer.
- 7.Prof.Pradeep Ku. Nayak , Asst.Prof.
- 8.Prof.Suchismita Rout, Asst.Prof.
- 9.Mr.Tankadhar Rout, Office Asst.

2.The agenda of Adoption of Birsha Munda Vidypitha, Gopaltoli was taken up for discussion. The report of the members of staff,students and the principal was read out . Despite lean financial position , the GB decided to adopt Birsha Munda Vidypitha, Gopaltoli without delay . In view of the fact that a primary school located in the close vicinity of DAMITS should not run in such dilapidated condition. Further it was decided to spend an amount of at least Rupees 3 lakhs at the outset and the Director was authorized to do the needful at the earliest.

3. Financial Policy Making as per agenda was discussed in the G.B., After detailed discussion and in consideration of the financial stringency through which the college is passing now, it was unanimously decided

- to grant leave with salary to member of staff to attend seminars, symposia or workshops in venues other than home town.
- to grant a maximum amount of Rs 1000=00 (one thousand) only towards reimbursement of symposium /Seminar fee, Travel cost and DA etc. outside Rourkela HQ. For attending symposia, Seminars or workshops at Rourkela the participants shall be paid on amount as per actual cost.
- to grant any other extra amount if the Director of the Trust feels it genuine or otherwise .He was authorized to do so following the rules of the institutions in matters of accounts, provided that the college duly permits such Participation of members of staff in proper procedure.

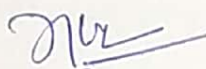
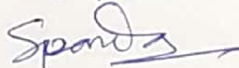
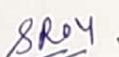

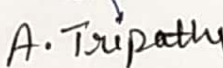
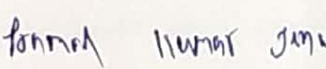
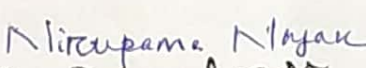
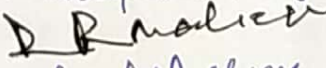

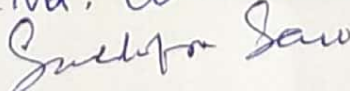

At last, a vote of thanks was proposed by the principal Dr Subhendra Panda and the meeting was declared closed by the President.



Signature

President, Governing Body

Members present

1. Lion Prof. Jatindra Nayak, Member 
2. Dr Subhendra Panda, Principal 
3. Prof. Swaha Roy, Member Secretary 
4. Prof. Manas Ranjan Pradhan, Member 
5. Prof. Archana Tripathy, Member 
6. Mr. Pramod Ku Jena, Member 
7. Mrs. Nirupama Nayak, Member 
8. Mrs. Rekharani Mallick, Member 
9. Mr. Md. Wasim, Member 
10. Mrs. Suchitra Shaw, Member 
11. Mrs. Ashalata Mishra, Member 

PRESIDENT
Governing Body
Dr Ambedkar Memorial Institute of
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Jagda, Rourkela - 42

Minutes of G.B Meeting

Held on 31.08.2017

A meeting of the members of the Governing Body was held in the Chamber of the Director at 4.00 pm on Date 31.08.2017 in accordance with the Notice served by Prof. Swaha Roy, Member Secretary -cum-Convener to discuss and decide on the agenda detailed below.

Agenda

1. Welcoming the new President and other GB members.
2. To approve the minutes of last meeting.
3. To discuss on seat reduction in MCA from 120 to 60 by AICTE from the current Academic session.
4. Any other matter with the permission of the Chair.

Minutes





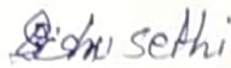


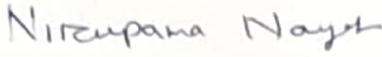

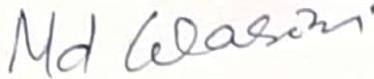
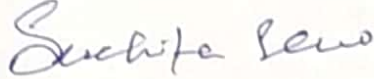
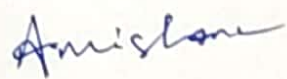
The meeting was called to order by the newly appointed president Sj Bijay Kumar Mohanty.

1. Prof. Jatindra Nayak welcomes all the GB members and President Sj Bijay Kumar Mohanty to the first meeting and expressed his confidence on members for smooth functioning of GB in coming three years.
2. The minutes of the previous meeting were read out and were unanimously approved.
3. The GB was briefed about the seat reduction in MCA course from 120 to 60 by AICTE from the current Academic session, i.e., 2017 -18. However, the GB made a detailed discussion students – teacher ratio and unanimously resolved to take appropriate steps to settle extra number of teaching staff in sister concerns. The Director, DAMSWET was authorized to do the needful.


Signature

President, Governing Body
PRESIDENT
Governing Body
Dr Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela - 42

Members present

1. Lion Prof. Jatindra Nayak, Member 
2. Prof. Swaha Roy, Member Secretary 
3. Prof. Harapriya Mohanty 
4. Prof. Manas Ranjan Pradhan, Member 
5. Mr Bishnu Sethi 
6. Prof. Archana Tripathy, Member 
7. Mr. Pramod Ku Jena, Member 
8. Mrs. Nirupama Nayak, Member 
9. Mrs. Rekharani Mallick, Member 
10. Mr. Md. Wasim, Member 
11. Mrs. Suchitra Shaw, Member 
12. Mrs Ashalata Mishra, Member 

Minutes of G.B Meeting

Held on 22.08.2015

A meeting of the members of the Governing Body was held in the chamber of the Principal at 4.00 pm on Date: 22.08.2015 in accordance with the Notice served by Er Jatindra Nayak, Member Secretary -cum-Convener to discuss and decide on the agenda detailed below.

Agenda

1. To approve the minutes of last meeting
2. To discuss and decide policies for admission of SC,ST, Poor and meritorious students
3. Any other matter with the permission of the Chair.

Minutes

1. The meeting was called to order by the president Ln Suresh Mohapatra .At the out-set, the minutes of the previous meeting were read out and were unanimously approved.

2.After detailed discussion, it was unanimously decided to grant admission to SC & ST students on their PMS stipend provided that they apply for PMS following proper procedure and on an undertaking that full course fee shall be levied to them in case they do not get PMS stipend for reasons not governed by DAMITS.

It was unanimously decided to grant special discounts to poor and meritorious students; Director, DAMSWET was authorized to decide the amount of discount on the merit of case to case.

At last, a vote of thanks was proposed by the principal Dr. K. Palani and the meeting was declared closed by the President.

Suresh Mohapatra

President
PRESIDENT

Governing Body

Dr Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela - 42

Members Present

1. Lion Prof. Jatindra Nayak, Member, Member Secretary *JN*
2. Prof. Bhabani Shankar Dash, Member *BShankar*
3. Prof. Mrs. Nibedita Nanda, Member *Nanda*
4. Sri Arabinda Rath, Member *A. Rath*
5. Mrs. Nirupama Nayak, Member *Nirupama Nayak*
6. Dr. K. Palani, Member, Principal in charge *Dr. Palani*
7. Mr. Vivek Subudhui, Member *Vivek*
8. Mrs. Renu Manjari Behera, Member *Renu Manjari*
9. Smt. Minakhi Nayak, Member *Minakhi*
10. Smt. Ashalata Mishar, Member *Ashalata*

Minutes of G.B Meeting

Held on 09.05.2014

A meeting of the members of the Governing Body was held in the chamber of the Director at 3.00 pm on Date 09.05.2014 as per the Notice served by Er Jatindra Nayak Member Secretary -cum-Convener to discuss and decide on the agenda detailed below.

Agenda

1. To approve the minutes of last meeting
2. To discuss and decide on appointment of teaching and non teaching staff as per AICTE,UGC and DHE, Govt. of Orissa guidelines .
3. To discuss and decide on mode of recognizing teaching staff who win state level or national level awards.
4. Any other matter with the permission of the Chair.

Minutes

1.The meeting was called to order by the president Ln Suresh Mohapatra. The resolutions of the last meeting were read out and were unanimously approved.

2.The GB was briefed about the financial status of the college. However,the GB made a detailed discussion and unanimously resolved to appoint teaching and non teaching staff as per AICTE,UGC and DHE,Govt of Orissa norms . The Director,DAMSWET was authorized to do the needful following the prevailing procedure.

3. The matter of deciding a policy how to recognized the award winners at state and national level was taken up and discussed thread-wire. It was unanimously decided to felicitate the award winners and Ph D awardees in the following manner.

- A meeting shall be arranged and the concerned staff shall be felicitated with a bouquet and memento.
- In addition, a cash reward of Rs 3000/- and Rs 5000/- shall be offered to him /her in the above ceremony for state and national level award winners respectively.
- Special incentive of one increment shall be awarded to Ph D awardees.

At last, a vote of thanks was proposed by the principal Dr K Palani and the meeting was declared closed by the President.

Members present

1. Lion Prof. Jatindra Nayak, Member Secretary
2. Prof. Bhabani Shankar Dash, Member
3. Prof. Mrs. Nibedita Nanda, Member
4. Mr. Vivek Subudhui, Member

Suresh Mohapatra

President
PRESIDENT
Governing Body

Dr Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela - 42

5. Sri Arabinda Rath, Member

A. Rath

6. Sri Bikash Ekka, Member

Bikash Ekka

7. Mrs. Nirupama Nayak, Member

Nirupama Nayak

8. Mrs Ashalata Mishra, Member

Ashalata Mishra

9. Dr. K. Palani, Member, Principal

Dr. K. Palani

10. Mrs. Renu Manjari Behera, Member,

Renu Manjari Behera

11. Smt. Minakhi Nayak, Member

Minakhi Nayak